

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – JUNE 4, 2019**

The meeting was called to order at 9:00A.M. with Commissioners Arthaud, Kasian and Kessel in attendance.

Others present during portions of the meeting were: Sheriff Pat Rummel, Fire Chief Kyle Shockley, Tax & Zoning Director Stacey Swanson, Daphne Senn, Jen Turnbow, Paramedic Kali Olin, Paramedic Eileen Goodijohn.

Kasian moved to approve the minutes from the May 7, 2019 regular meeting. Kessel seconded. All voted aye.

Auditor Lamb discussed the Social Services Redesign. The whole state of ND will be transitioned into 19 zones instead of county or multi-county districts. Billings County is currently in discussions with Dunn, Stark, Golden Valley and Hettinger to form a zone. This is administrative in nature as they are attempting to remove barriers to access for individuals. Lamb has been to multiple meetings with the social service directors in the Southwest as there is currently no director in Billings/Golden Valley. There will be a meeting at the State Capitol on June 11 and Lamb and Commissioner Kessel will attend to discuss the transition and the host administrative county which will likely be Billings County. The State will pay social services costs and indirect costs due to the administration.

The board reviewed the Southwest District Health Maintenance request for \$2,500.00 for 2020. Kessel moved to approve this request. Kasian seconded. All voted aye.

Kelly Braun, Airport Manager was present from the Dickinson Theodore Roosevelt Regional Airport. He discussed the master plan that they undertook and stated that the FAA has accepted the plan. He also went over the enplanements as they went up 10,000 in the last seven years. Once done, new aircraft with 75 seats will be able to land there. FAA is paying 46 Million, ND Aeronautics Commission is paying \$23 million. City of Dickinson \$500K, Stark County \$540K. They are looking to raise an additional \$2.8 million of the local share to build the 153' runway. He will send a request and the board will review during the 2020 budgeting process.

The board discussed the annual Cost of Living for inclusion into the 2020 budget. Kasian moved to approve 2% of highest salary across the board. Kessel seconded. All voted aye.

Tax & Zoning Director Stacey Swanson presented the following ARW & Pipeline Permits.

- CenturyLink – Section along 36th St SW (Old Hwy 10) 133-136th Ave SW for a fiber line 50' from Centerline (Tabled)

Sheriff Pat Rummel was present to give his monthly report. He stated that he has hired Alan Muckle who started yesterday. He also went over the Western Dakota Energy Association Load Pass Agreement. Kessel moved to approve the agreement. Kasian seconded. All voted aye.

Discussion ensued regarding the States Attorney position when Jay Brovold retires on July 1. Kessel moved to appoint Pat Weir as States Attorney and to allow him to negotiate a contract with Jan Murtha for the criminal prosecutor duties. Kasian seconded. All voted aye.

Daphne Senn was present from KLJ to give the engineers report. Northern should be finishing up paving on East River Road this week. She discussed the TR oil field road and stated that it is under internal review. Next meeting the bids for the Mosser and the Boltz pits will be opened.

Jen Turnbow was present from KLJ and presented the Record of Decision for the Little Missouri River Crossing which selects Alternative K, Option 1. Federal Highway and the NDDOT will be signing the ROD after the County does and a Notice of Availability will be published in the Federal Register. It will be available for public viewing at that time. Chairman Arthaud signed the Record of Decision.

Road Superintendent Jeff Iverson gave his monthly report.

The board reviewed the Semi-Truck bids from the May meeting. Only one filled out a specifications sheet and to be fair to all, Kessel moved to reject the bids and readvertise for the July meeting. Kasian seconded. All voted aye.

States Attorney Brovold was present for the bid opening:

One bid was received for the tractor with rotary head: Swanston Equipment 6110 \$140,550.00 110-130hp or 6130 \$150,570.00 . They bid the trade-ins as follows: 2010 durapatcher \$32,000; 2011 durapatcher \$15,000 2012 durapatcher \$15,000.00. Aug 1 delivery. Kessel moved to approve the 6130 bid with the three trades. Kasian seconded. All voted aye.

Two bids were received for the 2005 Ford F350: Perry Redmond \$2,800.00, Tate Miller \$2,150.00. Kessel moved to approve the high bid from Perry. Kasian seconded. All voted aye.

Paramedic Kali Olin was present to go over the EMS report for the board. She stated that EMS Week was two weeks ago and they provided two classes, Stop the Bleed and basic CPR. They will be providing first aid classes for the weed control employees in the next week.

Auditor Lamb went over the courthouse closure due to a power outage by roughrider. Two courthouse employees were required to use their vacation as they were already scheduled to be gone. Discussion ensued regarding the employee policy manual and the way time is provided to all employees of the county. She requested a review of the policy manual during a special commission meeting so that these issues can be addressed.

The board recessed as the Billings County Commission and convened as the Billings County Board of Equalization.

The Billings County Board of Equalization was called to order at 1:00PM. Director Swanson went over the appraisal process and then went over changes in residential, commercial and agricultural values. Properties that increased \$3000 and 10% of valuation received Notices of Increase.

Residential – sales ratio was 89.3% and must be within 10% of the state tolerance. Total increase in residential was \$3,165,050, 50% of the increase was for new construction, 13% was for exempt to taxable and 37% was for market adjustments. She went over the schedule of residential land assessments for different areas of the county. The Board reviewed the Gaugler property with a new cabin and rural residential land increase, Bruce Gaugler requested that the board call him during the assessment discussion. He believes that the property should stay agricultural as it was in 1980 and be exempt from taxes. Swanson stated that they do not qualify as farmers for the exemption as they would need to submit income taxes and file an application. The county treats all equally and cannot deviate from the rules. The board also reviewed Marjorie and David Polenchek's property north of Fryburg. A new assessment was placed on the property for new construction and for 7.75 acres being assessed as rural residential. Deputy Tax Director Juliana Hammerstrom stepped out of the meeting to call Polancheks, the trailer is hooked up to water and electricity, but it's still under remodeling and not lived in. The tax director will work with them to place additional obsolescence on the property. (note – this property valuation was adjusted by \$900 in taxable value after this meeting)

Commercial – sales ratio was 89.6%. Total increase in commercial was \$21,719,550. Swanson went over individual industrial parcels which increased and decreased as needed and were assessed by TY Pickett. The Fryburg Rail Facility increased by \$14.5M and the Meridian Energy site was assessed at \$3.6M.

Agricultural – NDSU average valuation for Billings County is \$233.25/acre, the county average per acre is \$222.26/acre and within tolerance. There was a total of 9% increase on cropland soil types and no increase on non-cropland soil types.

Total county true & full value increased \$28,424,200.00 or an 11.8% increase. Total projected net taxable value for locally assessed property is \$13,155,820.00. Two veteran credits and one homestead credit for \$14,671 in taxable valuation. Kessel moved to remove Polanchek's assessment and approve all other assessments as presented by Swanson. Kasian seconded. All voted aye.

The board adjourned as the Board of Equalization and reconvened as the Billings County Board of Commissioners.

The following claims were approved for payment:

PAYEE	CHECK #	AMOUNT
N.D. P.E.R.S.	016512	\$ 59,457.72
Blue Cross Blue Shield of N.D.	016513	\$ 3,520.30
ABC Fencing, LLC	016514	\$ 1,513.00
Active 911, Inc.	016515	\$ 130.00
Adams, James W.	016516	\$ 500.00
AmeriPride Linen Service	016517	\$ 865.67
Belfield Automotive Supply, Inc.	016518	\$ 1,982.00
Billings County Historical Society	016519	\$ 491.73
Billings County Pioneer	016520	\$ 220.99
Billings County Rural Fire District	016521	\$ 295.40
Billings County Rural Fire District	016522	\$ 5,324.50
Billings County School District	016523	\$ 3,154.36
Bound Tree Medical, LLC	016524	\$ 167.53
Braun Distributing, Inc.	016525	\$ 40.80
Bridger, Gina	016526	\$ 80.00
Brooks & Associates, C.E.	016527	\$ 528.00
Brooks & Associates, C.E.	016528	\$ 29,176.89
Butler Machinery Co.	016529	\$ 3,509.28
Civic Plus	016530	\$ 12,418.00
Clark, Rylee	016531	\$ 240.00
Code 4 Services, Inc.	016532	\$ 4,775.35
Creative Energy	016533	\$ 27,371.94
Crowell & Moring, LLP	016534	\$ 10,337.47
D & D Sprinkler Systems	016535	\$ 241.28
D & K Services, LLC	016536	\$ 2,435.00
Dacotah Paper Co.	016537	\$ 328.68
Dakota Insurance	016538	\$ 79.00
Dakota Sports	016539	\$ 423.92

Dell Marketing, LP	016540	\$	2,049.44
DF Lighting Company	016541	\$	443.89
Ferguson Enterprises, Inc.	016542	\$	331.70
First Initial Respond Systems	016543	\$	930.72
Four Corners Café	016544	\$	1,043.50
George's Tire, LTD	016545	\$	5,860.00
Gooseneck Implement	016546	\$	49.22
Helena Chemical Company	016547	\$	5,173.06
Hlebechuk Construction, Inc.	016548	\$	13,021.80
HR Collaborative	016549	\$	50.00
Intoximeters, Inc.	016550	\$	45.00
J and J Operating, LLC	016551	\$	179.34
Johnson, Christine	016552	\$	325.00
Just-In Glass	016553	\$	174.00
Kadrmass, Lee, & Jackson, Inc.	016554	\$	64,897.51
Kasian, Michael E.	016555	\$	124.12
Kasian, Rebecca	016556	\$	240.00
Kessel, Joseph L.	016557	\$	98.60
Kohler Communications, Inc.	016558	\$	200.00
LaQuinta Inns & Suites	016559	\$	84.60
Logo Magic	016560	\$	853.00
Lyle Signs, Inc.	016561	\$	1,321.98
Mac's, Inc.	016562	\$	253.41
Mainstay Suites – Bismarck	016563	\$	84.60
Malkowski Trucking	016564	\$	6,562.50
Matthew Bender & Co., Inc.	016565	\$	397.61
Menards	016566	\$	264.99
Metro-Billing Services	016567	\$	176.00
MGM Rural Sanitation, LLC	016568	\$	222.00
Mid-Dakota Wheel Alignment	016569	\$	9,631.07
Midstate Telephone Company	016570	\$	1,271.23
N. Central Assoc. Accessing Officers	016571	\$	520.00
N.D. Association of Counties	016572	\$	112.87
N.D. Association of Counties	016573	\$	615.00
N.D. Cowboy Hall of Fame	016574	\$	200.00
N.D. Office of the State Auditor	016575	\$	240.00
N.D. State Treasurer	016576	\$	642.55
Nelson International	016577	\$	1,551.72
Newby's Ace Hardware	016578	\$	66.96
North Dakota Safety Council	016579	\$	300.00
Northern Improvement Co.	016580	\$	414,733.46
Northern Improvement Co.	016581	\$	6,257.44
Nutrien Ag Solutions	016582	\$	6,373.00
O'Brien Oilfield Service, LLC	016583	\$	600.00
Physio-Control, Inc.	016584	\$	67.00
Postmaster	016585	\$	392.00
Prairie Auto Parts, Inc.	016586	\$	66.48
Pump Systems, Inc.	016587	\$	475.89
Quality Inn – Bismarck	016588	\$	67.62
Rauschenberger Consulting, LLC	016589	\$	1,575.00
RDO Equipment Co.	016590	\$	5,219.07
Romanyshyn Trucking	016591	\$	10,360.00
RPM Auto Repair	016592	\$	6225.23
Rudy's Lock & Key	016593	\$	68.00
Rummel, Patrick	016594	\$	140.00
Runnings Supply, Inc.	016595	\$	1,767.31
Sanford Health Occupational Medicine	016596	\$	382.00
Sanford Inpatient Pharmacy	016597	\$	1,011.00
Sax Motor Co.	016598	\$	71.53
Service Printers	016599	\$	170.00
Southwest Business Machines	016600	\$	643.02
Southwest Multi-Co. Correction Center	016601	\$	215.00
Southwest Water Authority	016602	\$	800.20
Southwest Water Authority	016603	\$	51.59
Southwestern District Health Unit	016604	\$	186.12
Stein's, Inc.	016605	\$	142.32
Swanson, Stacey	016606	\$	308.70
Tab Electronics	016607	\$	160.00
Total Safety U.S., Inc.	016608	\$	397.62
U.P.S. Store	016609	\$	43.15
Uniform Center	016610	\$	102.99
U.S. Postal Service	016611	\$	2,400.00
Verizon Network Fleet, Inc.	016612	\$	75.80
Verizon Wireless	016613	\$	1,735.40
Wal-Mart	016614	\$	557.84
Warne Chemical & Equipment Co.	016615	\$	1,044.75
West Dakota Oil, Inc.	016616	\$	6,634.80
West Michigan Diesel, Inc.	016617	\$	1,938.01
Westlie Crossroad Truck Center	016618	\$	200.25
Wyckoff, Dean	016619	\$	105.00
N.D. P.E.R.S.	016621	\$	39,745.67
Century Link	016628	\$	562.83
DirecTV	016629	\$	116.52
Discovery Benefits, Inc.	016630	\$	89.25
Information Technology Dept.	016631	\$	1,370.71
Medora, City of...	016632	\$	440.33
Reservation Telephone Cooperative	016633	\$	40.23
Roughrider Electric Cooperative	016634	\$	2,993.50
Verizon Wireless	016635	\$	30.06
Visa	016636	\$	3,086.22

The board approved the revenue vouchers for the month of May: Recorder \$3,316.50; Zoning \$100.00; Court \$120.00; Sheriff \$117.10.

Revenues for materials and/or services rendered in May: Flying Y \$356.25 scoria & hauling; Donovan O'Brien \$435.00 scoria & hauling; Dave Solga \$1,570.50 scoria & hauling; Andeavor \$1,350.00 ambulance standby. WEED REVENUE: Perry Redmond \$574.46, Gordon Gerbig \$70.94, Medora Grazing Assn \$172.11, Ray Thompson \$34.22, Dean Rodne \$43.64, Jaden Adams \$56.83, Brian Gerbig \$14.11, James Adams \$28.22, Kurt Kordon \$31.52, John Hlebechuk \$51.81, Russ & Kami Kling \$240.49.

Revenues for the month of May: City of Medora \$15,000.00 Housing loan; Sheriff \$11,741.94 permits, Highway Tax Distribution \$14,280.55; Oil & Gas Production Tax \$157,549.96; Interest \$17,454.71; Royalties \$30,124.68; Unorganized Oil & Gas Production Tax \$59,943.10; State Library payment \$6,359.09; Plat Books \$124.70; EMS \$841.69

Payroll in the following amounts were approved for May: General Fund \$146,762.23; Road and Bridge Fund \$119,803.13; Weed Fund \$7,900.19.

With there being no further business, the meeting ended at 2:20P.M.

James Arthaud, Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer