

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – JULY 2, 2019**

The meeting was called to order at 9:00A.M. with Commissioners Kasian and Kessel in attendance. Commissioner Arthaud was absent.

Others present during portions of the meeting were: Sheriff Pat Rummel, Fire Chief Kyle Shockley, Tax & Zoning Director Stacey Swanson, Daphne Senn, Jeff King, James Wosepka, Ambulance Directors Mitch Gilseth & Kyle Michels, Cody Pulkrabek, Joe Mayer, Tom Hodgson.

James Wosepka, CPA was present to go over the 2018 Audit. He also stated that this will be the last year that his office will be providing audit services as he is stepping back. The board thanked him for his years of service. Kasian moved to approve the audit. Kessel seconded. All voted aye.

Sheriff Pat Rummel was present to give his monthly report. He stated that Jason Kastrow resigned as of June 30, 2019. Rummel will be hiring for his position. He promoted Frank Lukowski to Captain as of July 1. Dean Wyckoff and Kyle Shockley met with the rail facility and they discussed the county concerns with them as far as communication and having a public information officer. They have also agreed to have local responders out to the site to familiarize themselves with the location. The commission requested to be included on a tour of the facility. Sheriff Rummel presented a letter to the board with a request for an increase to his salary for 2020 to \$99,000. He stated that since he does not receive overtime pay, his deputies are making more than him annually. The board stated that they will look at that with the 2020 budget.

Auditor Lamb presented the Quarterly Pledge report. Kasian moved to approve as presented. Kessel seconded. All voted aye.

EMS Directors Mitch Gilseth and Kyle Michels were present to discuss their monthly report. They stated there has been training for the Medora City Pool life guards. The quick response unit will be getting lights and sirens installed. All four units will be getting new decals. All will have decals. There are currently 4 full time paramedics. They are working on updating the operations manual and new hire manual.

Tax & Zoning Director Stacey Swanson and Deputy Tax & Zoning Director Juliana Hammerstrom presented the following ARW & Pipeline Permits that were approved with conditions by the Road Superintendent and Weed Control Officer:

- Ron Buckman – Section 33-143-98 across 17th St SW for agricultural field access.
- Medora Grazing Association – Section 15-143-101 across Blacktail Rd for a water pipeline.

Kessel moved to approve the permits. Kasian seconded. All voted aye.

Daphne Senn from KLJ and Road Superintendent Jeff Iverson gave their monthly report.

States Attorney H. Patrick Weir was present for the bid openings:

Crushing & Stockpiling scoria on the Boltz pit: Three bids were received - Sundre \$166,000.00, Aggregate Construction \$139,500.00, Gravel Products Inc. \$110,600.00. Kessel moved to approve the low bid of Gravel Products Inc. contingent upon KLJ verifying that the math is correct. Kasian seconded. All voted aye.

Crushing & Stockpiling gravel on the Mosser Pit: Three bids were received - Gravel Products Inc \$173,300.00, Aggregate Construction \$191,500.00, Sundre \$218,500.00. Kessel moved to approve the low bid of Gravel Products Inc. contingent upon KLJ verifying that the math is correct. Kasian seconded. All voted aye.

Semi Tractor Bids – One bid was received - Westlie \$120,994.00 with delivery by Nov 15, 2019. Jeff reviewed the bid specs and they were in order. Kessel moved to approve the bid for one truck. Kasian seconded. All voted aye.

Kessel moved to approve the June 4, 2019 regular meeting minutes. Kasian seconded. All voted aye.

Auditor Lamb discussed the Social Services Redesign with Billings County being the Host County. Roughly 100 employees will be added to the payroll and benefits. This transition will include training and going out to the counties to present information on the structure as well as training on a new program for timekeeping and human resources training. The State will be paying indirect costs and the salary and software for the auditor's office to provide these services will be included. Lamb requested an increase to Sheriff Rummel's current salary as well as an increase of \$1/hour for each of her deputies for these reasons. After discussion, Kessel moved to increase Sheriff Rummel's Salary to \$99,000 for 2020 and approve Lamb's request effective July 1, 2019. Kasian seconded. All voted aye.

The following claims were approved for payment:

PAYEE	CHECK #	AMOUNT
N.D. P.E.R.S.	016638	\$ 72,501.98
Blue Cross Blue Shield of N.D.	016639	\$ 3,824.70
ABC Fencing, LLC	016640	\$ 6,419.20
Advanced Business Methods, Inc.	016641	\$ 143.75
AmeriPride Linen Service	016642	\$ 887.62
Barthel, Mary Kay	016643	\$ 67.40
Belfield Automotive Supply, Inc.	016644	\$ 1,254.99
Best Energy	016645	\$ 23.99
Billings County Pioneer	016646	\$ 1,389.08
Billings County Rural Fire District	016647	\$ 78.90
Billings County School District	016648	\$ 870.29
Billings County School District	016649	\$ 350,000.00
Bob's Oilfield Service, Inc.	016650	\$ 216.00
Braun Distributing, Inc.	016651	\$ 274.56
Brooks & Associates, C.E.	016652	\$ 15,285.84
Brovold, Jay V.	016653	\$ 857.00
Butler Machinery Co.	016654	\$ 2,174.77
Charbonneau Car Center	016655	\$ 279.75
Code 4 Services, Inc.	016656	\$ 13,809.78
Creative Energy	016657	\$ 2,084.72
D & K Services, LLC	016658	\$ 945.00
Dacotah Paper Co.	016659	\$ 52.57
Dakota Insurance	016660	\$ 78.00
Dakota Sports	016661	\$ 4,817.12
Deans Distributing	016662	\$ 5,248.45
Diamond Mowers, Inc.	016663	\$ 88,570.00
Dickinson Press	016664	\$ 167.00
Dickinson Public Library	016665	\$ 3,975.14
DTE, Inc.	016666	\$ 21,269.00
Emil's Repair	016667	\$ 1,803.32
EMS Technology Solutions, LLC	016668	\$ 3,000.00
Ferguson Enterprises, Inc.	016669	\$ 117.50
Forsgren Associates, Inc.	016670	\$ 531.87
Four Corners Café	016671	\$ 400.00
George's Tire, LTD	016672	\$ 1,472.00
Gooseneck Implement	016673	\$ 16.54
Hartman, Connie M.	016674	\$ 225.74
Heiser Electric, Don	016675	\$ 185.33
Helena Chemical Company	016676	\$ 7,018.78
Hlebechuk Construction, Inc.	016677	\$ 40,690.00
HP, Inc.	016678	\$ 3,951.04
Johnson, Christine	016679	\$ 127.90
Kadrmas, Lee, & Jackson, Inc.	016680	\$ 57,895.80
Kasian, Michael E.	016681	\$ 161.24
Kessel, Anthony	016682	\$ 112.06
Kohler Communications, Inc.	016683	\$ 200.00
Lamb, Marcia	016684	\$ 591.66
Lapp, Colleen	016685	\$ 171.78
Logo Magic	016686	\$ 264.00
Mainstay Suites – Bismarck	016687	\$ 338.40
Marman, Susan J.	016688	\$ 50.00
Matthew Bender & Co., Inc.	016689	\$ 299.13
Menards	016690	\$ 540.47
Metro-Billing Services	016691	\$ 22.00
MGM Rural Sanitation, LLC	016692	\$ 222.00
Mid-American Research Chemical	016693	\$ 333.26
Mid-States Organized Crime	016694	\$ 75.00
Midstate Telephone Company	016695	\$ 1,142.20
Mobile Binders	016696	\$ 5,758.89
N.D. Association of Counties	016697	\$ 378.00
N.D. Association of Counties	016698	\$ 117.59
N.D. Department of Transportation	016699	\$ 11,320.19
N.D. Emergency Mgmt. Association	016700	\$ 375.00
N.D. Insurance Reserve Fund	016701	\$ 8,221.45
N.D. Peace Officers' Association	016702	\$ 450.00
N.D. State Treasurer	016703	\$ 629.10
NDACO Resources Group, Inc.	016704	\$ 9,303.18
Nelson International	016705	\$ 836.17
Northern Improvement Co.	016706	\$ 936,086.71
Northern Improvement Co.	016707	\$ 111,257.44
Nutrien Ag Solutions	016708	\$ 780.00
O'Brien Oilfield Service, LLC	016709	\$ 600.00
Penguin Management, Inc.	016710	\$ 2,916.00
Physio-Control, Inc.	016711	\$ 67.00
Pump Systems, Inc.	016712	\$ 809.84
Quality Quick Print	016713	\$ 737.00
Radisson Hotel – Bismarck	016714	\$ 169.20
RDO Equipment Co.	016715	\$ 3,990.66
Reiter Welding, Inc.	016716	\$ 16,085.00
Renner, Ted	016717	\$ 106.48
RPM Auto Repair	016718	\$ 997.58
Rummel, Patrick	016719	\$ 122.50
Runnings Supply, Inc.	016720	\$ 525.02
Sanford Inpatient Pharmacy	016721	\$ 378.00
Sax Motor Co.	016722	\$ 133.06
Schillo, Mary Ann	016723	\$ 134.80

Schmitz, Paul J.	016724	\$	447.70
Share Corporation	016725	\$	195.74
Sherwin-Williams Co.	016726	\$	156.07
Southwest Business Machines	016727	\$	1,870.75
Southwest Multi-Co. Correction Center	016728	\$	345.00
Southwest Narcotics Task Force	016729	\$	3,984.40
Southwest Water Authority	016730	\$	3,826.27
Southwest Water Authority	016731	\$	14.92
Southwestern District Health Unit	016732	\$	56.56
Swanson, Stacey	016733	\$	453.20
Thomas Y Pickett	016734	\$	4,500.00
Tyler Technologies, Inc.	016735	\$	8,427.06
U.P.S. Store	016736	\$	20.16
Uniform Center	016737	\$	478.08
Universal, LLC	016738	\$	114.59
University of North Dakota	016739	\$	100.00
Verizon Network Fleet, Inc.	016740	\$	75.80
Verizon Wireless	016741	\$	3,670.07
Wal-Mart	016742	\$	1,025.43
Warne Chemical & Equipment Co.	016743	\$	342.73
Watchguard Video	016744	\$	114.00
Weir, Diane	016745	\$	81.32
West Dakota Oil, Inc.	016746	\$	9,399.20
Westlie Crossroad Truck Center	016747	\$	10,106.24
Westlie Motor Co.	016748	\$	52,743.00
Wosepka, PC, James J.	016749	\$	9,600.00
Kessel, Joseph L.	016750	\$	487.44
Job Service North Dakota	016751	\$	3,213.33
N.D. P.E.R.S.	016753	\$	38,655.28
Century Link	016761	\$	575.47
DirecTV	016762	\$	116.52
Discovery Benefits, Inc.	016763	\$	89.25
Information Technology Dept.	016764	\$	932.23
Mail Finance	016765	\$	375.00
Medora, City of...	016766	\$	587.52
Reservation Telephone Cooperative	016767	\$	40.28
Roughrider Electric Cooperative	016768	\$	4,188.68
Verizon Wireless	016769	\$	30.06
Visa	016770	\$	1,788.71
Visa	016771	\$	<u>582.07</u>

The board approved the revenue vouchers for the month of June: Recorder \$6,596.40; Zoning \$784.16; Court \$60.00; Sheriff \$199.00, EMS \$3,578.17.

Revenues for materials and/or services rendered in June: Beach Community Ambulance \$500.00; Billings County Fire District \$4,322.37; WEED REVENUE: Rhonda King \$32.18, Joey & Rene Berger \$11.11, Bob Boltz \$93.64, Rodney Kadrmas \$31.52, Jesse Duckwitz \$44.56, Dee Ann Baertsch \$44.56, Bully Pulpit Golf Course \$28.22, Kris Swenson \$132.26, Ted Renner \$44.52, Jayce Hanson \$43.85, Eric Bock \$31.52, Rhonda King \$22.28, Bill Cerkoney \$21.58, Kevin Fugere \$31.40.

Revenues for the month of June: Sheriff \$7,574.43 permits, Highway Tax Distribution \$13,859.42; Oil & Gas Production Tax \$168,602.51; Interest \$67,975.74; Royalties \$30,260.97; Unorganized Oil & Gas Production Tax \$67,874.29; NDACo Workers Comp Credits \$13,174.95; ND Supreme Court Clerk payment \$5,121.00; ND USDA TAG \$1,668.26; ND Dept of Health Tuition reimbursements \$2,120.00; State Oil Impact \$165,511.01; RCRC Loan Repayment \$30,000.00; BLM Mineral Royalty \$128,107.12; USDA Fed PILT \$128,649.00; BankHead Jones \$8,021,983.62.

Payroll in the following amounts were approved for June: General Fund \$176,046.91; Road and Bridge Fund \$124,127.47; Weed Fund \$29,457.03.

With there being no further business, the meeting ended at 2:30P.M.

Joe Kessel, Vice-Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer