

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – APRIL 1, 2014**

The meeting was called to order at 9:00 A.M. with Commissioners Kessel and Kasian in attendance. Chairman Arthaud was absent.

Others present during portions of the meeting were: Jodi Bosch, Craig Steve & Reed Reyman all from St. Joseph's Hospital, Gerry Grosulak, Road Superintendent Jeff Iverson, Justin Hyndman & Andrew Krebs from KLJ, Crystal Kambeitz from Heartland Grading, Pete Kowalczyk Jr. from Park Construction Co., BJ, Estin, Brax & Lindsay Martin from Martin Construction, Curt Glasco and Russ Walsh from US Forest Service, Steven Langlie & Sherwin Wanner from Houston Engineering, Tax & Zoning Director Stacey Swanson, Deputy Auditor Connie Hartman, Patrick Weir, Deputy Sheriff Pat Rummel, Recorder/Clerk of Court Donna Adams and Deputy Ambulance Director Mitch Gilseth.

After review, Kasian moved to approve the minutes from the March 4, 2014 regular meeting. Kessel seconded. All voted aye.

Auditor Lamb presented the quarterly pledge report and it was accepted as read.

Discussion ensued regarding road signs in the county and the 45 mph signs that have been installed through the western North Dakota safety project. Jeff Baranko is currently working on making adjustments where necessary throughout the county.

Jodi Bosch, Craig Steve and Reed Reyman from St. Joseph's hospital were present to provide information regarding the fundraising campaign for the new hospital in Dickinson. They stated that the opening of the hospital would likely be in November. Reed Reyman stated that the emergency room numbers have doubled in the last year and they are anticipating over 650 births in the hospital for next year. Many of the emergency room cases have been significant traumas and they have partnered with MedTrans helicopter. Pat Weir was present and questioned the critical care designation of the hospital and number of physicians with privileges in the hospital. Discussion ensued regarding the over \$5 million in charity care the hospital provided last year and the commission questioned the percentage of admissions from Billings County. The information wasn't available at this meeting. Reed Reyman stated that they would like to discuss individual experiences with St. Joseph's in the past and what will be changing in the future. They left brochures and information regarding the changes and upgrading of services and increase of providers. The commissioners will review the request of \$100,000.00 payable over 5 years and will make a decision at a later meeting after review of the information.

The board reviewed zoning requests that had been addressed by the zoning board at their December 19, 2013 regular meeting as follows:

Gerry Grosulak: Final plat review of Saddle Butte Subdivision which divides approximately 89.7 acres of land in the NE1/4 34-141-99. The subdivision is located west of Hwy 85, along 29th St SW and contains 15 residential lots ranging in size from 5.0 acres to 7.8 acres. The zoning board approved the final plat contingent upon a 100 foot setback from the edge of the pipeline easement for Lots 3-7 and upon the labeling of the curvatures on the plat. Gerry was in attendance to answer any questions. Discussion ensued regarding drainage through the property and Gerry stated that there is not a lot of water that moves through that property. But he stated it was platted so that there would not be water issues. Road Superintendent Jeff Iverson stated he would like to see an association within the development to maintain road. Kasian moved to approve conditional upon the road being 36'. Discussion ensued regarding bond required for the building of the road. Kasian amended his motion to approve the plat contingent upon bonding for a 36' road and the zoning board contingencies. Kessel seconded. All voted aye.

The board reviewed zoning requests that had been addressed by the zoning board at their March 20, 2014 regular meeting as follows:

Dean & Debbie Rodne: Application to construct a detached garage on a 17.3 acre tract in the NW1/4 6-139-102 (3603 West River Rd). Property is zoned residential. The zoning board approved the application with the conditions that they must comply with zoning ordinance 5.6.8(g) pertaining to hillside & ridgeline overlay districts and that the garage will be for storage only, no residential living quarters. Discussion ensued regarding the actual placement of the home. Kasian moved to uphold the zoning board decision. Kessel seconded. All voted aye.

Steve Klym: Application for a conditional use permit to place a duplex temporary housing unit on a 6.44 acre tract in the NW1/4 23-140-100 (3310 134th Ave SW). Property is zoned commercial. The housing will be for his employees. Discussion ensued regarding the crew housing fee and the temporary housing amendment that will apply to this permit. The zoning board approved the conditional use permit. Kasian moved to uphold the zoning board decision. Kessel seconded. All voted aye.

The board received and approved the following permits with road superintendent conditions:

Construction in County Right-of-Way Permits

- WestDak Homes – Section 22-141-99 along Green River Road (Block 1, Lot 1)
- Baranko Bros. Inc. – Section 1-141-99 along 25th St. SW
- Continental Resources, Inc – Section 25-141-98 along 121st Ave SW
- WestDak Homes – Section 22-141-99 along Green River Road (Lot 12, Block 3)
- Roughrider Electric Cooperative, Inc – Sections 16 and 21-142-98 crossing 21st St SW
- WestDak Homes – Section 22-141-99 along Green River Road (Lot 12, Block 1)
- Roughrider Electric Cooperative, Inc. – Sections 21 and 22 – 142-98 crossing 123rd Ave SW

Auditor Lamb informed the board that the Zoning Board terms of Connie Kasian, Cathy Cerkoney, and Anita Kessel would be ending April 30, 2014. They all indicated that they would like to continue for another four year term. Kasian moved to re-appoint them to the Billings County Zoning Board. Kessel seconded. All voted aye.

At the scheduled time of 11:30am, four bids were opened by States Attorney Brovold for the 38th Street road project number COIA-0400(001) & COIA-0045(056) which is a joint road project with Billings and Stark counties. Heartland Grading bid \$4,690,135.01, Park Construction bid \$4,390,004.78, Martin Construction \$4,131,640.00, and Wm. D. Scepaniak, Inc. bid \$4,311,817.15. The bids will be reviewed by KLJ and they will check the mathematical calculations. Kessel moved to award the construction bid to the lowest bidder Martin Construction contingent upon the mathematical calculations being correct. Kasian seconded. All voted aye.

Justin Hyndman and Andrew Krebs were present for the monthly engineers report.

The board recessed from 12:00 to 1:00 P.M.

Curt Glascoe and Russ Walsh with the United States Forest Service were in attendance to discuss road maintenance Schedules “A”, B & C. Wannagan Creek road will be removed from the maintenance schedules as Billings County has an easement. Discussion ensued regarding future projects and campgrounds. The forest service will pay for grader time if they need maintenance to campground roads. Tracy Mountain road decision was discussed and a letter will be coming from the forest service in the next week. Discussion ensued regarding the depleted scoria pits and materials needed for maintenance. The forest service stated that they would like to add coal creek to maintenance schedule. Commissioner Kasian questioned the decision on Franks Creek project as it has been on hold waiting for final approval. The forest service stated the decision letter would come within the next week. They will update the maintenance schedules and provide them to Billings County.

Steve Langley and Sherwin Wanner from Houston Engineering, Inc were present to introduce themselves. They informed the board that their headquarters were in Fargo and they recently opened an office in Dickinson.

Road Superintendent Jeff Iverson was present to update the board on projects and equipment in the three districts.

Discussion ensued regarding a gravel crushing bid that will be scheduled for the May 6th commission meeting and a State land permit for exploration for scoria.

Pat Rummel and Mitch Gilseth were in attendance to discuss the proper channels to request assistance from the Department of Emergency Services and that if private industry or individuals contact them directly without going through the county, they will be responsible for payment for any services provided by DES. Discussion ensued regarding the EMT classes that the paramedics have been providing. There were eight EMT's in the most recent class and they have added fifteen between Billings County and Belfield.

Discussion ensued regarding the Sheriff/Ambulance credit card and the request from those departments to use this card for reasons other than fuel purchases. After noting that department heads would review and approve purchases and collect receipts from any individual using the card, as well as the commission having final review of any purchases made, Kasian moved to allow the Sheriff/Ambulance credit card for uses other than gas/fuel . Kessel seconded. All voted aye.

Rummel informed the board about the paramedic training that has been received by our paramedics in Minnesota. The Community Paramedic Program provides training for the paramedics to check on people that have been recently released from the hospital and don't have family/friends in the area to check up on them. Billings County could possibly become a pilot for this program and may receive a \$200,000.00 grant to provide these services. Discussion ensued regarding correspondence program and the 300 hour requirement to complete the program.

Deputy Ambulance Director Mitch Gilseth informed the board about a Community Day Health Fair and Blood Drive that will be held on May 20, 2014. The ambulances and Life Flight helicopter (if available) will be available to tour and they will be inviting the public and the schools to come and visit with the paramedics. A luncheon will be provided. Blood Pressure checks will be done and a “Teddy Bear Clinic” will be provided for

the children. A press release will be forthcoming and information will be distributed to the public and the schools.

Auditor Lamb reviewed the election worker salary for the 2014 Primary and General Elections and requested to increase the pay for the volunteers from \$10.00/hr to \$13.00/hr for poll worker training and Election Day work. Kasian moved to approve \$13.00/hr. Kessel seconded. All voted aye.

The board approved the revenue vouchers for the month of March: Recorder \$8,233.30; Zoning \$3,392.00; Court \$148.00; Sheriff \$112.00.

Revenues for materials and/or services rendered in March: Jim Arthaud \$335.06 Asphalt; Darrel Snyder \$357.90 scoria & crushing.

Revenues for the month of March: ND Library State Aid \$9,998.60; Mineral Royalty \$276,625.15; Telecommunications Tax \$24,310.85; NDACO Workers Compensation Credit \$2,281.99; Ambulance Services \$2,821.30; Highway Tax Distribution \$18,245.22; Oil & Gas Production Tax \$257,300.19; Interest \$3,501.67; Sheriff \$39,895.00 permits/fees; Royalties \$63,726.94

The following claims were approved for payment:

Blue Cross Blue Shield of N.D.	Dental & Vision Premiums	007295	\$ 2,533.90	1, 2, 3, W, G
N.D. P.E.R.S.	Health & Life Insurance Premium	007296	\$ 40,000.54	1, 2, 3, W, G
3D Specialties	Road Signage	007297	\$ 2,907.75	1, 2
Advanced Business Methods	Recorder – Copier Contract	007298	\$ 17.92	
Alternative Sanitation	Waste Removal	007299	\$ 220.00	1, 2, 3, W
American Welding & Gas	Shop Equipment	007300	\$ 314.82	1, 3
AmeriPride Linen Service	Mat Rental	007301	\$ 147.02	2, 3
A T & T Mobility	Cellular Service	007302	\$ 71.63	1
B & B Hot Oil Service	Clean Out Cattleguards	007303	\$ 4,262.50	2
Belfield Automotive Supply, Inc.	Parts & Supplies	007304	\$ 2,228.54	1, 2, 3, W
Best Energy	Tar Truck – Propane	007305	\$ 116.34	2, 3
Billings County Rural Fire District	Taxes	007306	\$ 8,734.90	
Billings County Historical Society	Taxes	007307	\$ 450.94	
Billings County Pioneer	Publishing	007308	\$ 983.35	3, G
Billings County School District	Taxes	007309	\$ 106,886.25	
Booke, Travis	Ambulance – Registration Fees	007310	\$ 215.00	
Boundtree Medical, LLC	Ambulance – Medical Supplies	007311	\$ 3,058.91	
Butler Machinery Co.	Parts & Repairs	007312	\$ 3,844.71	1
Cerkoney, Cathy	Zoning Meeting – Mileage	007313	\$ 84.20	
Comfort Inn – Bismarck	Tax Director – Travel Expenses	007314	\$ 74.00	
Creative Energy	Gas	007315	\$ 63.40	3
Dakota Farm Equipment, Inc.	Parts & Supplies	007316	\$ 369.19	1
Dakota Filter Supply	Parts & Supplies	007317	\$ 270.99	1, 3
Dakota Insurance	Property Insurance	007318	\$ 36.00	3, G
Dakota Rubber Stamp	Commissioners – Signature Stamp	007319	\$ 35.50	
Dan's Interstate Conoco	Sheriff – Gas	007320	\$ 107.75	
Dickinson Public Library	Library Service	007321	\$ 5,966.46	
Dickinson Supply, Inc.	Parts & Supplies	007322	\$ 35.35	3
DJ's Tesoro	Ambulance – Gas	007323	\$ 42.01	
Donut Hole	Ambulance – Training Expense	007324	\$ 12.00	
Electronic Communications	Sheriff – Radio Expenses	007325	\$ 7,883.75	
Energy Systems Industrial	Parts & Supplies	007326	\$ 708.92	2, 3
Fastenal Company	Shop Supplies	007327	\$ 59.50	3
Gilseth, Mitchel	Ambulance – Travel Expense	007328	\$ 30.00	
Golden Valley County	Social Services	007329	\$ 7,434.98	
Hedahl's Parts Plus	Shop Supplies	007330	\$ 60.31	1
J and J Operating, LLC	Parts & Repairs	007331	\$ 390.69	1, 3
J P Steel & Supply, Inc.	Iron Supplies	007332	\$ 309.63	1, 3
Jamestown Communications	Radio Repair	007333	\$ 13.90	3
Kadrmaz, Lee, & Jackson, Inc.	Engineering	007334	\$ 105,328.81	1, 2, 3
Kasian, Connie	Zoning Meeting – Mileage	007335	\$ 78.60	
Kasian, Michael E.	Commissioner – Mileage	007336	\$ 178.08	2
Kessel, Anita F.	Zoning Meeting – Mileage	007337	\$ 89.80	
Kessel, Joseph L.	Zoning & Commissioner - Mileage	007338	\$ 221.40	1, G
Kevin's Auto & Truck Repair	Parts & Supplies	007339	\$ 156.95	3
Kohler Communications, Inc.	Gorham Tower – Rental	007340	\$ 400.00	
Krebs Machine & Repair	Machine Work	007341	\$ 318.00	2
Krush, Paul	Zoning Meeting – Mileage	007342	\$ 92.04	
Lamb, Marcia	Election Training – Travel	007343	\$ 231.84	
LaQuinta Inns & Suites	Ambulance – Travel Expenses	007344	\$ 942.48	
Lyle Signs, Inc.	Road Signs	007345	\$ 673.78	2
Mac's, Inc.	Shop Supplies	007346	\$ 655.23	2, 3, G
Mainstay Suites	Ambulance & D.E.M. – Travel	007347	\$ 249.00	
Matthew Bender & Co., Inc.	Court Rules – Updates	007348	\$ 114.10	
Medora Convenience	Ambulance – Training Expense	007349	\$ 17.67	
Medora, City of...	Taxes	007350	\$ 1,710.69	
Menards – Dickinson	Ambulance & Courthouse - Supplies	007351	\$ 187.72	
Midstate Telephone Company	Courthouse – Telephone Service	007352	\$ 907.46	
Midwest Doors, Inc.	Shop Supplies	007353	\$ 73.82	1
Minot Restaurant Supply Co.	Courthouse – Maintenance Supplies	007354	\$ 74.41	
Missouri Valley Petroleum, Inc.	Medora Keytrol – Gas Fill, etc.	007355	\$ 9,604.96	2, G
Motorola Solutions	Sheriff – Radio's	007356	\$ 3,945.60	
Mulligan's Catering	Wellness & Ambulance – Training	007357	\$ 1,259.05	
N.D. Association of Counties	D & A Testing – Mileage	007358	\$ 21.50	1, 2
N.D. Association of Counties	Taxes	007359	\$ 167.15	

N.D. Association of Counties	D & A Testing Fees– Non-D.O.T.	007360	\$	821.35	
N.D. Cowboy Hall of Fame	Meeting Room – Maintenance	007361	\$	200.00	
N.D. Dept. of Transportation	Sheriff – Title & License Truck	007362	\$	6.50	
N.D. P.E.R.S.	Golden Valley – Health Insurance	007363	\$	3,451.68	
N.D. Sheriff's & Deputies Association	Sheriff – Membership Dues	007364	\$	50.00	
N.D. State Land Department	Scoria Exploration Permit	007365	\$	50.00	2
N.D. State Treasurer	Clerk of Court Fees	007366	\$	1,683.59	
NDACO Resources Group, Inc.	Courthouse – Tech. Mgmt. Contract	007367	\$	2,526.42	
N.D.A.C.S.	Auditor – Membership Dues	007368	\$	50.00	
Nelson International	Parts & Repairs	007369	\$	5,437.85	1, 2
Newby's Ace Hardware	Sheriff – Trailer Hitch, Supplies	007370	\$	187.38	2, G
Northwest Tire, Inc.	Parts & Repairs	007371	\$	2,785.32	3
O'Herron Co., Inc., Ray	Sheriff – Air Cartridges	007372	\$	1,313.96	
Off Road Software, Inc.	Tax Director – Software Support	007373	\$	695.00	
O K Tire Stores	Tires	007374	\$	1,659.61	3
Parkway Ford	Parts & Repairs	007375	\$	1,099.21	1
Pizza Ranch	Ambulance – Training Expense	007376	\$	258.92	
Professional Printing	Sheriff – Office Forms	007377	\$	592.00	
Pump Systems, Inc.	Parts & Supplies	007378	\$	85.47	1
Putnam, Karen	Zoning Meeting – Mileage	007379	\$	46.12	
Quality Quick Print	Sheriff – Decals	007380	\$	1,076.00	
Ramkota Hotel – Bismarck	Museum – Travel Expense	007381	\$	94.70	
RDO Equipment Co.	Parts & Supplies	007382	\$	1,341.44	2
Redmond, Perry & Alicia	2014/2015 Gravel Access Agreement	007383	\$	1,500.00	1
Respond Systems	Courthouse – Maintenance Supplies	007384	\$	105.09	
Roberts, Teresa	Plumbly Draw Road – Right of Way	007385	\$	4,770.00	3
Roosevelt-Custer Regional Council	Mitigation Plan	007386	\$	450.00	
Rummel, Patrick	D.E.M. – Travel Expense	007387	\$	228.20	
Runnings Farm & Fleet, Inc.	Parts & Supplies	007388	\$	105.14	1, 2, 3
Sax Motor Co.	Ambulance – Parts & Repairs	007389	\$	660.87	
Seachange Printing	Auditor – Election Supplies	007390	\$	319.65	
Share Corporation	Courthouse – Maintenance Supplies	007391	\$	361.72	
Snyder Repair & Service	Weed – Tires	007392	\$	710.00	
Southwest Business Machines	Office Supplies	007393	\$	767.53	3, W, G
Southwest Multi-Co. Correction Ctr.	Sheriff – Prisoner Care	007394	\$	2,404.99	
Southwest Water Authority	Water Usage	007395	\$	296.04	1, 3, W
Southwest Water Authority	Taxes	007396	\$	1,809.53	
Southwestern District Health Unit	Taxes	007397	\$	5,444.77	
Stein's, Inc.	Courthouse – Maintenance Supplies	007398	\$	448.56	
Swanson, Stacey	Tax Director – Travel Expense	007399	\$	186.20	
Tab Electronics	D.E.M. – Light Package Assembly	007400	\$	6,959.35	
Tczap, John	Zoning Meeting – Mileage	007401	\$	45.00	
Thos Y Pickett & Co., Inc.	Tax Director – Appraisal Contract	007402	\$	12,500.00	
Tom's Service Center	Sheriff – Oil-x & Service	007403	\$	144.30	
Total Safety US, Inc.	Parts & Supplies	007404	\$	315.83	1
Tyler Technologies, Inc.	Auditor – Payroll Set-Up Training	007405	\$	8,267.10	
Ultramax	Sheriff – Supplies	007406	\$	219.50	
Val's Sanitation	Shop Expenses	007407	\$	700.00	1, 2
Verizon Wireless	Cellular Service	007408	\$	1,174.46	2, 3, G
Vogel Law Firm	Land Use Plan – Comment Letter	007409	\$	2,736.00	
Vogel Law Firm	38 th Street SW – Project	007410	\$	572.00	3
Volesky Construction	Emergency Building – Repair	007411	\$	1,675.00	3
Wal-Mart	Courthouse – Maintenance Supplies	007412	\$	222.39	
West Dakota Oil, Inc.	Shop Supplies	007413	\$	111.64	1
West Plains, Inc.	Parts & Supplies	007414	\$	97.73	1
Westlie Truck Center	Parts & Repairs	007415	\$	2,037.60	2, 3
Zoll Medical Corp.	Ambulance – Medical Supplies	007416	\$	1,085.15	
N.D.P.E.R.S	Retirement	007419	\$	28,290.78	1, 2, 3, W, G
Job Service North Dakota	Unemployment	007424	\$	1,789.45	1, 2, 3, W, G
Century Link	Telephone Service	007426	\$	525.05	1, 2, 3, W, G
Consolidated	Internet Service	007427	\$	236.19	2, 3, W
Dakota Insurance	Property Insurance – Renewal	007428	\$	73,333.00	1, 2, 3, W, G
Discovery Benefits, Inc.	Administrative Fees	007429	\$	83.00	
Information Technology Dept.	S. O. – T-1 Line	007430	\$	479.60	
Medora, City of...	Courthouse – Utilities	007431	\$	204.86	
Reservation Telephone Cooperative	Telephone Service	007432	\$	45.40	2, 3, G
Roughrider Electric Cooperative	Electricity	007433	\$	3,035.68	1, 2, 3, W, G
Runnings Farm & Fleet	Void Check #7244 (Lost in mail)	007434	\$	907.49	1, 2, 3
Visa	D.E.M., Sheriff, & Amulance - Gas	007435	\$	<u>508.04</u>	
Visa	Ambulance – Training Expenses, etc.	007294	\$	2,520.96	

Payroll in the following amounts were approved for March: General Fund \$129,332.70; Road and Bridge Fund \$86,484.28; Weed Fund \$5,877.64.

With there being no further business, Kasian moved to adjourn the meeting 4:30 P.M. Kessel seconded. All voted aye.

Joseph Kessel, Vice-Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer