

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – MARCH 1, 2016**

The meeting was called to order at 9:00 A.M. with Commissioners Kasian, and Kessel in attendance. Chairman Arthaud was absent.

Others present during portions of the meeting were: Chief Deputy Jason Kastrow, Sheriff Pat Rummel, Recorder/Clerk of Court Donna Adams, Cal Klewin, Tax & Zoning Director Stacey Swanson, Justin Hyndman, Doug Ellison, Carla Steffen, Darianne Johnson, Kayla Messall, Heather Ingman.

Kessel moved to approve the minutes from the February 2, 2016 regular meeting. Kasian seconded. All voted aye.

Auditor Lamb presented the annual contract from the state for reimbursement of Clerk of Court services. Kessel moved to approve the continuation of the state reimbursing the county for clerk services. Kasian seconded. All voted aye.

Cal Klewin was present to give an update on the Theodore Roosevelt Expressway.

Mayor Doug Ellison and City of Medora Auditor Carla Steffen addressed the board regarding the tennis courts on the west side of Medora. Discussion ensued regarding the cost to fix and the lack of a park board in the City or County. No decision was made on funding at this time.

Darianne Johnson, Kayla Messall, and Heather Ingram were present from the Domestic Violence Rape and Abuse Crisis Center and they gave a presentation on the current facilities they are using and the plans for a new center. No decision was made on a donation at this meeting.

There were no applications to review from the February zoning board meeting. Tax & Zoning Director Stacey Swanson presented two Approach permits which were approved with conditions set by Road Superintendent Iverson:

- Roughrider Electric Cooperative, Inc – Section 16-141-98 crossing 28th, 29th, and 30th Streets SW and 123rd Ave SW.
- Roughrider Electric Cooperative, Inc – Section 16-141-98 along 123rd Ave SW.

Four applications for abatement of property tax were reviewed by the board. All were for Theodore Roosevelt National Park housing which are taxed on possessory interest. Once property had no tenants and three qualified for partial abatements. Kessel moved to approve the abatements. Kasian seconded. All voted aye.

Sheriff Pat Rummel presented an updated burn ban. This burn ban applies when fire index is high, very high or extreme. Kasian moved to approve burn ban resolution 2016-12. Kessel seconded. All voted aye. Sheriff Rummel then gave his monthly report. Fire Emergency Order Resolution 2016-12 reads as follows:
RESOLUTION NO: 2016-12 Fire Emergency Order

WHEREAS, the Billings County Board of County Commissioners recognizes that current conditions have created an extreme risk to the citizens and property within Billings County, ND, of unnecessary loss by fire; and

WHEREAS, the Board wishes to regulate activities within the County which pose a potential hazard for such loss, should the present weather conditions continue.

NOW, THEREFORE, BE IT HEREBY RESOLVED BILLINGS COUNTY IS DECLARED UNDER A FIRE EMERGENCY ORDER AND A BURN BAN IS IN FORCE.

1. No travel is to be allowed off of surfaced roadways normally used for vehicular traffic except as necessary for normal farmer/rancher or industry operations.
2. Industrial operating crews and farmer/rancher operations shall have fire extinguishers and normal fire-fighting equipment at hand, and industrial personnel shall remain at the job site for one-half hour after daily operations are completed.
3. Smoking is restricted to inside of vehicles or buildings.
4. Burn ban to include any open burning which includes a ban on the ignition of fireworks, garbage or pit burning and campfires.

5. This burn ban is in effect for Billings County when the North Dakota Fire Danger Rating is in the High, Very High or Extreme and/or a Red Flag Warning has been issued for Billings County.

Pursuant to NDCC 37-17.1-10, any person who willfully violates the burning ban established by this resolution is guilty of a Class B Misdemeanor (UP TO 30 DAYS IN JAIL AND/OR A \$1500.00 FINE.), and restitution of fire suppression costs may be sought from the court.

Dated at Medora, ND, this 1st day of March, 2016.
Billings County, North Dakota

By: Michael Kasian, Vice-Chairman
Attest: Marcia Lamb, County Auditor

The board reviewed Forest Service permits as they are handling the permitting of the land from the Bureau of Land Management. Kessel moved to approve the permits. Kasian seconded. All voted aye.

Justin Hyndman from KLJ was present for the monthly engineer's report. Sheriff Rummel discussed frost law with the board.

The following claims were approved for payment:

<u>PAYEE</u>	<u>CHECK #</u>	<u>AMOUNT</u>
Blue Cross Blue Shield	010860	\$ 3,020.70
N.D. P.E.R.S.	010861	\$ 47,819.53
Advanced Business Methods	010862	\$ 3,267.90
Allans Decorating Center, Inc.	010863	\$ 227.96
Alternative Sanitation	010864	\$ 220.00
American Welding & Gas	010865	\$ 235.18
AmeriPride Linen Service	010866	\$ 310.21
A T & T Mobility	010867	\$ 77.07
Bauer Built Tire	010868	\$ 3,006.24
Belfield Automotive Supply, Inc.	010869	\$ 3,217.03
Best Energy	010870	\$ 1,790.00
Bierschbach Equipment & Supply	010871	\$ 12.90
Billings County Rural Fire District	010872	\$ 44,446.14
Billings County Historical Society	010873	\$ 2,475.28
Billings County Pioneer	010874	\$ 515.28
Billings County School District	010875	\$ 493,296.84
Bismarck Tribune	010876	\$ 493.81
Boots Bar & Grill	010877	\$ 149.00
Brooks & Associates, C. E.	010878	\$ 11,491.33
Brownells, Inc.	010879	\$ 19.61
Butler Machinery Co.	010880	\$ 5,084.37
Care, Inc.	010881	\$ 49.93
Charbonneau Car Center	010882	\$ 22,813.00
Comfort Inn – Bismarck	010883	\$ 320.00
Creative Energy	010884	\$ 172.96
D & K Services, LLC	010885	\$ 330.00
Dakota Farm Equipment, Inc.	010886	\$ 5,488.92
Dakota Insurance	010887	\$ 153.00
Dakota Sports	010888	\$ 14,350.00
Darby's Welding & Machine, Inc.	010889	\$ 91.56
Denny's Electric	010890	\$ 1,860.00
DF Lighting Company	010891	\$ 388.75
Diamond Truck Equipment	010892	\$ 1,022.10
Dickinson Public Library	010893	\$ 2,946.37
Dickinson Supply, Inc.	010894	\$ 27.63
Enerspect Medical Solutions, LLC.	010895	\$ 4,356.24
Frieze, Brenda	010896	\$ 237.60
Gall's, Inc.	010897	\$ 3,168.75
George's Tire, Ltd.	010898	\$ 6,282.00
Golden Valley County	010899	\$ 12,690.45
Great Plains Directory Service	010900	\$ 3,248.00
Heiser Electric, Don	010901	\$ 3,764.89
Hidden Springs Java	010902	\$ 162.00
HR Collaborative	010903	\$ 200.00
J and J Operating, LLC	010904	\$ 48.16
J P Steel & Supply, Inc.	010905	\$ 953.31
Just-In Glass	010906	\$ 841.64
Kadrmass, Lee, & Jackson, Inc.	010907	\$ 45,731.78
Kasian, Michael E.	010908	\$ 117.72
Kastrow, Lisa	010909	\$ 25.00
Kessel, Clara	010910	\$ 428.22
Kessel, Joseph L.	010911	\$ 120.42
Kohler Communications, Inc.	010912	\$ 200.00
Lamb, Marcia	010913	\$ 383.56
Lapp, Colleen	010914	\$ 370.60
Lyle Signs, Inc.	010915	\$ 210.00
Mac's, Inc.	010916	\$ 12.38
Mark's Tire Service, Inc.	010917	\$ 973.28
Medora, City of...	010918	\$ 23,188.00
Menards – Dickinson	010919	\$ 643.65

Metropolitan Compounds, Inc.	010920	\$	417.14
Mid-American Research Chemical	010921	\$	509.42
Midstate Telephone Company	010922	\$	1,074.59
Mobile Binders	010923	\$	761.23
N.D. Association of Counties	010924	\$	145.80
N.D. Association of Counties	010925	\$	1,162.35
N.D. Association of Counties	010926	\$	263.96
N.D. Cowboy Hall of Fame	010927	\$	200.00
N.D. Department of Trust Lands	010928	\$	149.40
N.D. Department of Transportation	010929	\$	10.00
N.D. Department of Transportation	010930	\$	75.00
N.D. Department of Transportation	010931	\$	10.00
N.D. Department of Transportation	010932	\$	11.50
N.D. Department of Transportation	010933	\$	1,175.48
N.D.P.E.R.S.	010934	\$	20.00
N.D.P.E.R.S.	010935	\$	4,797.12
N.D. State Treasurer	010936	\$	9,971.53
N.D. Weed Control Association	010937	\$	275.00
NDACO Resources Group, Inc.	010938	\$	336.84
NDACO Resources Group, Inc.	010939	\$	1,840.19
NDACO Resources Group, Inc.	010940	\$	8,472.80
N.D.L.T.A.P. – U.G.P.T.I.	010941	\$	25.00
Nelson International	010942	\$	2,060.15
Newby's Ace Hardware	010943	\$	419.90
Off Road Software, Inc.	010944	\$	695.00
Pakor, Inc.	010945	\$	100.67
Pemberton, Juliana	010946	\$	71.40
Pitney Bowes, Inc.	010947	\$	378.27
Postmaster	010948	\$	50.00
Pump Systems, Inc.	010949	\$	76.33
Ray's Auto Electric, Inc.	010950	\$	246.02
RDO Trust 80-5800	010951	\$	3,704.57
Redmond, Glenn	010952	\$	66.96
Reds Fix-it Shop	010953	\$	372.00
Respond Systems	010954	\$	382.99
Rummel, Patrick	010955	\$	52.50
Runnings Supply, Inc.	010956	\$	818.23
Sax Motor Co.	010957	\$	427.37
Service Printers	010958	\$	337.35
Share Corporation	010959	\$	175.22
Smokin Ace Offroad	010960	\$	435.00
Southwest Business Machines	010961	\$	585.74
Southwest Multi-Co. Correction Ctr.	010962	\$	1,345.00
Southwest Narcotics Task Force	010963	\$	5,000.00
Southwest Water Authority	010964	\$	331.42
Southwest Water Authority	010965	\$	9,901.11
Southwestern District Health Unit	010966	\$	33,268.56
Stein's, Inc.	010967	\$	214.74
Swanson, Stacey	010968	\$	52.50
Tab Electronics	010969	\$	1,551.40
Tczap, John	010970	\$	52.50
Team Consulting, Inc.	010971	\$	225.00
Temp Right Service, Inc.	010972	\$	6,250.00
Thomas, Shawn	010973	\$	52.50
Thyssen Krupp Elevator	010974	\$	405.28
Tom's Service Center	010975	\$	215.80
Total Safety U.S., Inc.	010976	\$	397.46
Underground Vaults, Inc.	010977	\$	1.50
Uniform Center	010978	\$	474.94
Verizon Wireless	010979	\$	1,712.39
Wal-Mart	010980	\$	147.61
Wallwork Truck Center	010981	\$	57.58
Warne Chemical & Equipment Co.	010982	\$	1,613.21
West Dakota Oil, Inc.	010983	\$	14,789.86
Westlie Truck Center	010984	\$	72.22
Wolf, M.D., Dr. Dennis E.	010985	\$	900.00
Zoll Medical Corp.	010986	\$	247.68
N.D. P.E.R.S.	010990	\$	33,164.08
Century Link	010994	\$	547.75
Consolidated	010995	\$	69.14
Discovery Benefits, Inc.	010996	\$	84.00
Information Technology Dept.	010997	\$	659.25
Medora, City of...	010998	\$	276.96
N.D. Game & Fish Department	010999	\$	34.00
Reservation Telephone Cooperative	011000	\$	40.00
Roughrider Electric Cooperative	011001	\$	2,881.93
Verizon Wireless	011002	\$	30.06
Visa	011003	\$	858.54
Visa	011004	\$	<u>413.73</u>

An Army Corp of Engineers permit was reviewed by the board. Kasian moved to sign the permit. Kessel seconded. All voted aye.

Discussion ensued regarding sick leave policy. The new policy will state that sick leave may be used for "immediate family" described as follows: " The employer defines "immediate family" as the employee's

spouse, parent (natural, adoptive, foster, or stepparent), child (natural, adoptive, foster, or stepchild), sibling; the employee's spouse's parent, child, or sibling; the employee's child's spouse; grandparents or grandchildren; or a person whose relationship is considered that of a "significant other." Kessel moved to approve the policy change. Kasian seconded. All voted aye.

An application for Disabled Veterans Credit was reviewed. A Billings County resident who qualified for 100% Veteran's Credit should have their property taxes abated and refunded. Kessel moved to approve the abatement. Kasian seconded. All voted aye.

The board approved the revenue vouchers for the month of February: Recorder \$4,874.10; Zoning \$2,597.38; Court \$80.00; Sheriff \$30.00.

Revenues for materials and/or services rendered in February: City of Medora \$142,583.33; Stark County \$30,214.17; Community Ambulance Service \$23,455.81; Kasey Malkowski \$189.00 gravel; Ken Obrigewitch \$447.60 gravel & hauling; Beach Community Ambulance \$23,455.81 Paramedic services 2015; Ed Romanyshyn \$2,315.25 rock; Jerry Anheluk \$527.50 gravel & hauling; WEED SPRAYING: ND Department of Transportation \$10,390.43.

Revenues for the month of February: Sheriff \$727.00 overload fees; Sheriff \$4,220.00 permits; Highway Tax Distribution \$13,483.38; Oil & Gas Production Tax \$246,361.37; Interest \$3,372.58; Royalties \$19,545.32; Unorganized Oil & Gas Production Tax \$38,390.38; Special Event Permits \$50.00.

Payroll in the following amounts were approved for February: General Fund \$138,568.12; Road and Bridge Fund \$109,631.54; Weed Fund \$9,971.94.

With there being no further business, Kasian moved to adjourn the meeting 2:20P.M. Kessel seconded. All voted aye.

Michael Kasian, Vice Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer