

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – AUGUST 2, 2011**

The meeting was called to order at 9:00 A.M. with Commissioners Thompson and Kasian in attendance. Commissioner Arthaud was absent.

Others present during portions of the meeting were: Joyce Thompson, Sherry Adams, Deb Walworth, Keri Klang, Pat Rummel, Donna Adams, Roy Krivoruchka, Jay Brovold, Gordon Gerbig, Wally Owen, Dave Jurgens, Sandy Baertsch, Ron Jablonski, Nicki Dahl, Dana Wanner, Rod Landblom, Jason Kastrow, District one and two road department employees,

Thompson moved to approve the minutes from the July 5, 2011 regular meeting and the July 15, 2011 special meeting. Kasian seconded. All voted aye.

Joyce Thompson and Sherry Adams were on hand for the Southwest District Health Unit budget hearing. They explained their 2012 budget proposal. Thompson moved to approve the proposed budget. Kasian seconded. All voted aye.

Deb Walworth informed the board that the SW Rural Economic Area Partnership (REAP) has applied for a Regional Sustainable Community Planning Grant. They are requesting assistance from the counties to cover the grant writing cost. Thompson moved to approve \$500 towards the grant writing cost. Kasian seconded. All voted aye.

Roy Krivoruchka brought it to the board's attention that a county resident used a piece of county equipment without permission. It was parked along the road awaiting repair. Attorney Brovold suggested sending the resident a bill for the use of the equipment, cost of the fuel, and a notice that unauthorized use of county equipment will not be tolerated. There was also discussion concerning the road into the Gunderson residence, and the salary for the road foremen and road crew. Commissioner Kasian and Roy will look into the road situation. Salary adjustments will be discussed later in the day.

Gordon Gerbig inquired how the merit increases work. Commissioner Thompson explained that the county gives an annual cost of living increase, and any merit increases over and above that are taken into consideration on a case by case basis. Merit increases have historically been given when an employee takes on additional duties not directly associated with their main job description. Gordon requested that the board consider granting a merit increase to Weed Coordinator Les Simnioniw, as the management duties have increased and the program has grown significantly over the years. The board will be looking at all merit requests later in the day.

Wally Owen appeared before the board to ask what the status is on the River Drive erosion issue. The board will ask the engineer when they speak with him at 11:30.

Before September of each odd numbered year, the elected officials in each county are required to elect a voting delegate to the North Dakota Association of Counties. Kasian moved to elect Donna Adams as the delegate and Dave Jurgens as alternate. Thompson seconded. All voted aye.

Donna Adams requested a merit adjustment for herself and two deputies. The board will discuss merit increases this afternoon.

Craig Kubas with Kadrmas, Lee & Jackson was available via speakerphone to give the monthly engineer's report. Commissioner Kasian inquired about the River Drive issue, and Craig stated that the hill was tested and determined to be globally stable, so they are looking at keeping the road in the same alignment but moving it over if they can. He's hoping in a week or 10 days they will have a preliminary report and cost estimate for the county. Craig updated the commissioners on the status of various other projects in the works.

12:00 Noon – 1:00 P.M. The board recessed.

Ron Jablonski and Nicki Dahl with the Forest Service met with the board concerning the North Billings EIS.

Rod Landblom with Roosevelt Custer Regional Council gave the board an update on the FEMA mitigation program. The Department of Emergency Services approved including Stark County in the program with Billings, Dunn and Golden Valley. Billings County previously agreed to cover the cost of the plan and receive FEMA reimbursement. Adding Stark County will increase the reimbursable cost by \$29,600. Since the county won't be reimbursed until the project is completed, the funds will come out of the general fund rather than the grant fund, and the reimbursement will go back into the general fund. Expenditures already paid from the grant fund will be moved to the general fund. Kasian moved to approve the increase in reimbursable costs. Thompson seconded. All voted aye.

The board received a request from Theodore Roosevelt Expressway to extend the annual contract an additional five years. The current contract expires with the 2012 payment, and was for \$40,000 at \$8,000 per year for five years. Kasian moved to approve the extension. Thompson seconded. All voted aye.

Dave Jurgens and Pat Rummel met with the board to discuss changes in the Sheriff's Office 2012 budgeted expenditures.

Employees with from districts one and two met with the board concerning 2012 wages. The board will take their points under consideration later in the day.

Larry Johnson requested a merit adjustment for 2012. The board will take the request into consideration later in the day when they make their decisions on all the requests.

Dana Wanner requested a merit increase for her deputy because she came to the county fully trained and certified. The board will take the request into consideration later in the day.

Pat Rummel and Keri Klang met with the board about the 2012 emergency management and ambulance service budgets. Pat explained the line item requests and also requested a merit adjustment for the paramedics. The board will take this under consideration later in the day.

After a lengthy discussion about all the merit adjustment requests, Kasian moved to approve the following per hour increases over and above the cost of living increase granted last month. \$3.00/hr. for Keri Klang. \$2.00/hr. for Dave Jurgens, Joan Jurgens, Donna Adams, Larry Johnson, Les Simnioniw, Jim Haag, Roy Krivoruchka and Jeff Iverson. All other full time employees \$1.00/hr. Thompson seconded. All voted aye.

Thompson moved to give the seasonal and part time employees 1.00/hr. increase. Kasian seconded. All voted aye.

The board revisited the Tax Director/Zoning Inspector/911 Coordinator salary. Thompson moved to amend that increase from \$1/hr. to \$2/hr. Kasian seconded. All voted aye.

The board approved the revenue vouchers for the month of July: Zoning Inspector \$600.00 permits; County Recorder \$20,577.72 July collections; Sheriff \$70.00 civil fees, Clerk of Court \$107.50 July collections.

Revenues for materials and/or services rendered in July: Thomas Grosulak \$42.00 COBRA insurance premium; Public \$21.50 maps; Wally Owen \$145.88 scoria & trucking; Heidi Uecker \$300.00 scoria & trucking; Stoppeworth & Sons \$675.00 scoria; Merrifield Creek Ranch \$225.00 blading; Alva Smith \$16.13 map; Kasey Malkowski \$12.60 fill sand; Continental Metal Products \$551.30 scrap iron; Charles Dokmo \$16.13 map; LMC Insurance Trust \$1,128.95 ambulance services; Baranko Brothers \$13,959.00 scoria; Doug Ellison \$339.00 scoria & trucking.

Revenues for the month of July: State of ND \$3,075.00 hazardous materials reporting fees; ND Dept. of Agriculture \$2,678.89 LAP payment; ND Dept. of Health \$10,309.71 staffing grant; ND DOT \$1,094.53 impaired driving grant; SW Multi County Correction Center \$5,040.00 loan payment; State of North Dakota \$12,010.59 highway tax distribution; State of North Dakota \$17,139.73 township road distribution; State of North Dakota \$52,481.98 state aid distribution;

ND Dept. of Health \$1,473.15 training grant; ND Dept. of Health \$5,932.78 staffing grant; Interest \$2,410.29; Permits \$19,049.00.

The following claims were approved for payment:

Advanced Business Methods	Recorder – Copy Machine, etc.	000442	\$	6,178.88	
Alliance Ag South Heart Agronomy	Weed – Chemicals	000443	\$	38,573.62	
Alternative Sanitation	Garbage Removal	000444	\$	150.00	1, 2, 3
Ameripride Linen Service	Mat Rental	000445	\$	118.50	2, 3
Andreas, George & Rose Marie	Scoria Royalties	000446	\$	192.00	3
A T & T	S. O – Cellular Service	000447	\$	73.83	
ATCO International	Courthouse – Maintenance Supplies	000448	\$	721.80	
Billings County Ambulance	Ambulance – Training Grant Funds	000449	\$	1,473.15	
Billings County Rural Fire District	Taxes	000450	\$	4,230.68	
Billings County Pioneer	Publishing	000451	\$	484.55	
Billings County School District	Taxes	000452	\$	653.63	
Beach Veterinary Clinic	S. O. – Animal Impound	000453	\$	56.00	
Beall Trailers of Dakota	Tank Repair	000454	\$	423.44	3
Belfield Automotive Supply, Inc.	Parts & Supplies	000455	\$	1,238.16	1, 2, 3, W, G
Belfield Plumbing & Heating	Courthouse – Heating Repairs	000456	\$	323.35	
Blue Cross Blue Shield of N.D.	Dental & Vision Premiums	000457	\$	2,315.40	1, 2, 3, W, G
Bound Tree Medical LLC	Ambulance – Medical Supplies	000458	\$	1,034.74	
Brovold, Jay V.	State’s Attorney – Convention	000459	\$	738.90	
Butler Machinery Co.	Parts & Repairs	000460	\$	62.73	1, 3
Captured Memories	Recorder – Framed Prints	000461	\$	1,147.84	
Cass County Treasurer	Document Preservation Fund	000462	\$	265.00	
CDW Government	Ambulance – Medical Supplies	000463	\$	3,939.06	
Cellular Communications	Ambulance – Cellular Accessories	000464	\$	233.97	
Cerkoney, Cathy	Zoning Meeting – Mileage	000465	\$	70.70	
Creative Energy	Diesel Fuel & Supplies	000466	\$	6,268.54	1
D & D Sprinkler Systems	Courthouse – Sprinkler Repairs	000467	\$	576.18	
Dakota Farm Equipment, Inc.	Parts & Supplies	000468	\$	21.50	2
Dakota Insurance	Property Insurance	000469	\$	972.00	2, 3, W, G
Dakota Oil Field Service	Water Tank Repair	000470	\$	315.00	2
Dakota Water Treatment	Water System Rental	000471	\$	25.00	1
Dan’s Interstate Conoco	S. O. – Gas	000472	\$	399.81	
Dickinson Press	Subscription	000473	\$	155.00	
Dickinson Public Library	Library Services	000474	\$	4,655.86	
Dickinson Ready Mix Co.	Firehall – Concrete	000475	\$	18.40	2
Dickinson Tire, Inc.	S. O. – Tires	000476	\$	677.08	
D J’s Tesoro	S. O. – Gas	000477	\$	50.00	
D.T.E., Inc.	Parts & Supplies	000478	\$	86.00	2
East End Auto & Truck Parts	Tow I.H.C. Truck	000479	\$	1,225.00	2
Electronic Communications	S. O. – Cellular Accessories	000480	\$	518.00	
Elkhorn Cafe	S. O. – Training Expense	000481	\$	53.18	
Environmental Dust Control SD	Stabilock Dust Control	000482	\$	88,037.93	2
Fastenal Company	Parts & Supplies	000483	\$	580.68	2
Fujitsu Computer Products	Recorder – Scanner Contract	000484	\$	1,195.00	
G & G Garbage, Inc.	Flood Emergency – Container Rental	000485	\$	1,383.75	
George’s Tire, Ltd.	Tires & Repair	000486	\$	13,059.00	1, 2, 3
Golden Valley County	Social Services (2 months)	000487	\$	12,406.74	
Golden Valley County	Social Service – Utilities	000488	\$	34.33	
Heiser, Don	Zoning Meeting – Mileage	000489	\$	51.32	
Hlebechuk Construction	Blade Roads	000490	\$	16,359.00	1, 2
Institute of Local Government	Recorder – ILG Class Fee	000491	\$	20.00	
Interstate Power Systems, Inc.	Radio Towers Repair & Service	000492	\$	1,729.54	
Johnston Fargo Culvert, Inc.	Culverts	000493	\$	16,110.92	2
J P Steel & Supply, Inc.	Iron Supplies	000494	\$	18.60	1
Just-In Glass	S. O. – Windshield Installation	000495	\$	212.34	
Kadrmaz, Lee, & Jackson, Inc.	Engineering	000496	\$	76,247.83	1, 2, 3
Kasian, Connie	Zoning Meeting – Mileage	000497	\$	65.60	
Kasian, Michael E.	Commissioner – Mileage	000498	\$	176.46	2
Kessel, Anita	Zoning Meeting – Mileage	000499	\$	75.80	
Kohler Communications	Ambulance – Radio Parts & Supplies	000500	\$	88.85	
Krush, Paul	Zoning Meeting – Mileage	000501	\$	77.84	
Larrivee Architects, Inc., J. P.	Courthouse – Roof Evaluation	000502	\$	2,565.00	
Martin Construction	Blacktail Road Construction	000503	\$	451,508.48	1
Matthew Bender & Company	Century Code Updates	000504	\$	899.01	
Maus & Nordsven, PC	Mental Health Hearing	000505	\$	136.50	
Medora Convenience Store	Ambulance – Diesel Fuel	000506	\$	114.11	
Medora, City of...	Taxes	000507	\$	106.17	
Midstate Telephone Company	911 Changes	000508	\$	4.00	
Midstate Telephone Company	Courthouse – Telephone Service	000509	\$	947.93	
Midwest Doors, Inc.	Overhead Rollers	000510	\$	5.28	3
Mobile Binders	Recorder – Index Books	000511	\$	2,573.68	
Missouri Valley Petroleum, Inc.	Gas, Oil, & Diesel Fuel	000512	\$	30,618.77	2, 3, G
Namyniuk, Martha	Fill Royalties	000513	\$	176.00	2
N.D. Association of Counties	Taxes	000514	\$	153.52	
N.D. Association of Counties	D & A Testing	000515	\$	53.00	2
N.D. Cowboy Hall of Fame	Meeting Room – Maintenance	000516	\$	200.00	
N.D. Game & Fish Department	Game Licenses	000517	\$	571.00	
N.D. Oil & Gas Producing Counties	Membership Dues	000518	\$	4,000.00	
N.D.P.E.R.S.	Health Insurance Premium	000519	\$	34,271.12	1, 2, 3, W, G

N.D. State Auditor	2010 Fiscal Year Audit	000520	\$	165.00	
N.D. State Land Department	Franks Creek Road Right-of-Way	000521	\$	50.00	2
N.D. State Treasurer	Clerk of Court Fees	000522	\$	126.27	
NDACO Resources Group, Inc.	Recorder – Thermal Labels	000523	\$	683.18	
Nelson International	Parts & Supplies	000524	\$	40.32	1
Newby's Ace Hardware	Parts & Supplies	000525	\$	524.41	3, G
Northern Improvement Co.	Cold & Omega Mixes	000526	\$	30,945.39	1, 2, 3
Northwest Tire, Inc.	Tires, Repair, & Alignment	000527	\$	2,915.70	1, 2, G
Off Road Software, Inc.	G.I.S. Software	000528	\$	1,400.00	
OK Tire Stores	Tires	000529	\$	689.68	3
Outback Lumber Supply	Lumber Supplies	000530	\$	170.50	2
Performance Truck Center	Parts & Repairs	000531	\$	6,147.00	1, 2
Pitney Bowes Global	Courthouse – Postage Meter Contract	000532	\$	349.08	
Precision Underground	Firehall – Bore Water Lines	000533	\$	3,163.50	2
Professional Printing	S. O. – Printing Services	000534	\$	140.00	
Pump Systems, Inc.	Parts & Supplies	000535	\$	636.47	1, 2, W, G
Qwest	Relocate Lines	000536	\$	6,721.92	3
RAM General Contracting, Inc.	Building – Construction	000537	\$	398,947.95	2, 3
Respond Systems	Courthouse – Supplies	000538	\$	77.92	
Rockmount Research & Alloys	Parts & Supplies	000539	\$	571.09	2
Roosevelt-Custer Regional Council	Zoning – Assistance	000540	\$	2,017.83	
Roughrider Electric Cooperative	Electricity	000541	\$	2,791.66	1, 2, 3, W, G
Rummel Auto Wrecking	Ambulance – Oxygen Refills	000542	\$	48.40	
Rummel, Patrick	D.E.M. – Travel Expense	000543	\$	68.34	
Runnings Farm & Fleet, Inc.	Shop Supplies	000544	\$	904.26	1, 2, 3, W
Sandness Law Office	Mental Health Hearing	000545	\$	210.00	
Sax Motor Company	S. O. – 2011 Chevrolet Truck	000546	\$	10,586.00	
Southwest Business Machines	Office Supplies	000547	\$	2,453.77	3, G
Smart Computers & Consulting	Computer Technical Support	000548	\$	1,361.25	
Smithworks Medical, Inc.	Ambulance – Medical Supplies	000549	\$	117.02	
Snyder Repair & Service	Weed – Brake Repairs	000550	\$	407.56	
Steffan Saw & Bike	Shop Tools	000551	\$	547.39	2
Stein's, Inc.	Courthouse – Maintenance Supplies	000552	\$	862.75	
Stoppeworth & Sons, Inc.	Haul Scoria	000553	\$	7,217.25	2
Stutsman County Auditor	Mental Health Hearing	000554	\$	82.50	
SuperPumper	S. O. – Gas	000555	\$	104.01	
Southwest Grain Cooperative	Hook-up Fuel Tanks	000556	\$	1,762.99	2
Southwestern District Health Unit	Taxes	000557	\$	1,956.84	
SW Rural Economic Area Partnership	Planning Grant	000558	\$	500.00	
Southwest Water Authority	Taxes	000559	\$	534.63	
Southwest Water Authority	Water Usage	000560	\$	348.02	1, 2, 3
Tczap, John	Zoning Meeting – Mileage	000561	\$	35.00	
Tescher, Seth Tanner	Weed – Pesticide Training	000562	\$	80.00	
Texas Refinery Corp.	Shop Supplies	000563	\$	496.20	2
Thompson, Allan T.	Commissioner – Mileage	000564	\$	253.47	1
Tom's Service Center	Parts & Service	000565	\$	196.10	3, G
Trappers Inn – Belfield	D.E.M. – Training Expense	000566	\$	84.93	
Val's Sanitation	Rental Services	000567	\$	276.00	1
Vanguard Appraisals, Inc.	Tax Director – Software	000568	\$	1,200.00	
Verizon Wireless	S. O. – Cellular Service	000569	\$	186.58	
Wal-Mart	Supplies	000570	\$	395.47	
West Dakota Oil, Inc.	Drum Oil	000571	\$	161.23	1
Western Fire & Safety	Safety Gear	000572	\$	459.75	2, W
Westlie Truck Center	Parts & Supplies	000573	\$	992.68	2, 3
Wosepka CPA, James J.	2010 Fiscal Year Audit	000574	\$	1,900.00	
Zoll Medical Corp.	Ambulance – Medical Supplies	000575	\$	585.52	
Billings County School District	Taxes	000576	\$	96,692.66	
Verizon	Cellular Service	000577	\$	968.02	2, 3, G
American Family Life Assurance	Premium	000646	\$	671.59	
Century Link	Telephone Service	000647	\$	375.20	1, 3, G
Consolidated	Internet Service	000648	\$	238.45	2, 3, W
Discovery Benefits, Inc.	Administrative Fees	000649	\$	84.00	
Discovery Benefits, Inc.	Premium	000650	\$	1,816.69	
Information Technology Dept.	S. O. – T-1 Line	000651	\$	444.00	
Medora, City of...	Courthouse – Utilities	000652	\$	329.38	
State Dispersement Unit	Garnishment	000653	\$	412.00	
N.D. Department of Transportation	S. O. – License & Title Truck	000654	\$	11.50	
N.D.P.E.R.S.	Deferred Comp. Premium	000655	\$	5,164.00	
N.D.P.E.R.S.	Retirement	000656	\$	12,438.59	1, 2, 3, W, G
Prudential	Deferred Comp. Premium	000657	\$	50.00	
Reservation Telephone Cooperative	Telephone Service	000658	\$	56.46	1, 2, 3, G
Visa	Courthouse – Security Equipment, etc.	000659	\$	1,150.94	

Payroll in the following amounts were approved for July: General Fund \$80,675.78; Road and Bridge Fund \$75,680.13; Weed Fund \$55,638.94

With there being no further business, Thompson moved to adjourn the meeting 5:45 P.M. Kasian seconded. All voted aye.

James Arthaud, Chairman

Attest: _____

Joan Jurgens, Auditor/Treasurer

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING – AUGUST 12, 2011**

The meeting was called to order at 9:00 A.M. with Commissioners Arthaud, Thompson and Kasian in attendance.

Others present during portions of the meeting were: Roy Krivoruchka, Jim Haag, Jeff Iverson

The purpose of the special meeting was to work on the 2012 Road and Bridge Budget. A county wide preliminary budget will be discussed at the September regular meeting. No other business was discussed.

With there being no further business, Thompson moved to adjourn the meeting 11:00 A.M. Kasian seconded. All voted aye.

James Arthaud, Chairman

Attest: _____

Joan Jurgens, Auditor/Treasurer