

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – JANUARY 3, 2012**

The meeting was called to order at 9:00 A.M. with Commissioners Kasian and Thompson in attendance. Commissioner Arthaud was absent.

Others present during portions of the meeting were: Stacey Swanson, Laura Griffin, Sydney Hegge, George Hegge, Marcia Lamb

Kasian moved to approve the minutes from the December 6, 2011 regular meeting and the December 19, 2011 special meeting. Thompson seconded.

After review, Kasian moved to approve the 2012 resolutions. Thompson seconded. Motion carried. Resolutions 2012-01 through 2012-11 are as follows. The full texts of the resolutions are on file in the Auditor's Office and posted on the public bulletin board in the Billings County Courthouse.

Resolution 2012-01 designates the following appointments: State's Attorney – Jay Brovold; Disaster Emergency Coordinator – Pat Rummel; Magistrate – Donna Adams; Tax Director/Zoning Inspector/Land Use Coordinator – Stacey Swanson; Superintendent of Schools Designee – Joan Jurgens; Risk Manager/Title VI Coordinator – Pat Rummel; Custodian – Larry Johnson; Veteran Service Officer – Leslie Ross; Coroner – Dennis E. Wolf, M.D.; Paramedics – Keri Klang, Mitch Gilseth, Travis Booke; Consulting Engineers – Kadrmas, Lee & Jackson, P.C., Interstate Engineering, Ameritech Engineering, Northern Plains Engineering, and Heartland Engineering.

Resolution 2012-02 sets regular monthly meetings of the Board of County Commissioners for 2012 to begin at 9:00 A.M. on the following dates unless changes are posted and advertised in the paper: January 3, February 7, March 6, April 3, May 1, June 5, July 3, August 7, September 4, October 2, November 6, and December 4. Special meetings will be subject to the notice requirement in the Century Code, which is to notify the official newspaper and post the meeting notice in the courthouse.

Resolution 2012-03 designates the following holidays when the courthouse will be closed: January 2 – New Year's Day, January 16 – Martin Luther King Day, February 20 – President's Day, April 6 – Good Friday, May 28 – Memorial Day, July 4 – Independence Day, September 3 – Labor Day, November 12 – Veterans' Day, November 22 & 23 – Thanksgiving, December 24 and December 25 – Christmas.

Resolution 2012-04 designates the courthouse will be open every Monday through Friday during the hours of 8:00 A.M. to 4:00 P.M. except Memorial Day through Labor Day it will be open Monday through Thursday hours of 8:00 A.M. to 5:00 P.M., Friday 8:00 A.M. to 12:00 noon with the exception of holidays and other declared closings.

Resolution 2012-05 designates reimbursement for expenses of county employees and officials in the performance of county duties: mileage .90% of GSA rate, 1st Qtr. 6:00 A.M. to Noon \$6.00, 2nd Qtr. Noon to 6:00 P.M. \$9.00, 3rd Qtr. 6:00 P.M. to Midnight \$15.00, 4th Qtr. Midnight to 6:00 A.M. (Lodging) 100% of GSA rate.

Resolution 2012-06 authorizes the County Auditor/Treasurer to pay certain miscellaneous expenses such as postage, freight, telephone, regular employee payroll and apportionments.

Resolution 2012-07 designates the following depositories for County funds: First State Bank of Golvea, Great Plains National Bank of Belfield, Bank of the West of Beach, Wells Fargo Bank of Dickinson, American State Bank of Dickinson and US Bank of Minnesota.

Resolution 2012-08 accepts the following pledges of security from the named depository banks: Great Plains National Bank \$3,389,546.70 plus \$250,000.00 FDIC; Bank of the West \$6,899,853.00 plus \$250,000.00 FDIC; Wells Fargo Bank \$2,748,359.04 plus \$250,000.00 FDIC; American State Bank \$8,727,445.00 plus \$250,000.00 FDIC; and First State Bank of Golvea \$1,439,942.00 plus \$250,000.00 FDIC.

Resolution 2012-09 authorizes the County Auditor/Treasurer to invest, reinvest, and redeem Certificates of Deposit and other investments of the County.

Resolution 2012-10 directs that all legal notices be published in the official elected County newspaper, "Billings County Pioneer," and posted in the Courthouse.

Resolution 2012-11 sets the salaries for county officials, deputies, clerks and employees as follows: The Board of County Commissioners set the following maximum salaries for the positions listed below, on either an annual or hourly basis, and which salaries are exclusive of that official's or employee's health insurance and/or other benefits:

Commissioners (3)	15,000.00
Auditor/Treasurer	61,543.76
Auditor/Treasurer Deputies (2)	48,804.16
State's Attorney	56,763.78
Tax Director/Zoning Inspector/Technology Director	58,843.78
Deputy Tax Director	46,405.38
County Recorder/Clerk of Court	58,843.78
County Recorder/Clerk of Court Deputies (2)	46,405.38
Sheriff	60,281.84
Deputy Sheriff (4131)	53,034.14
Deputy Sheriff/Emerg. Mgr./Title VI Coordinator (4132)	60,482.60
Deputy Sheriff (4133)	53,034.14
Fire Chief	36,400.00
Ambulance Director/Paramedic (Medora)	51,273.60
Paramedic (Belfield)	45,323.20
Paramedic (Belfield & Medora)	45,323.20
Custodian	49,421.38
Road Foremen (3)	53,476.88
Road Crew	50,355.76
Road Crew (Part-time)	22.75/hr
Veteran Service Officer	8,700.00
Weed Control Officer	52,437.38
County Agent (Share with Stark County)	6,985.22
(Share with Golden Valley)	1,700.00
County Agent Assistants -3 (Share with Stark County)	8,321.15
Home Economist (Share with Stark County)	4,668.51
(Share with Golden Valley)	200.00

SOCIAL SERVICES –

Share with Golden Valley (Billings County Share noted below is 40% of total)

Social Services Director (Golden Valley & Billings)	11,128.32
Social Worker	15,846.58
Eligibility Worker	16,431.17
Administrative Assistant	12,781.06
Homemaker II	5.74/hr
Homemaker II	5.58/hr
Homemaker II	5.38/hr
Billings County Social Service Board Members	45.00/meeting

The zoning board had one issue before them at their December meeting. Roger Brockway submitted an application for the construction of a 40' x 60' pole barn structure to house an RV, with living quarters above it, on a 17.3 acre tract in the NW1/4 6-139-102 along West River Road. The zoning board approved the application. Thompson moved to uphold the zoning board decision. Kasian seconded. All voted aye.

The board received and approved the following permits:

Construction in County Right-of-Way Permits

- Continental Resources – Section 1, Township 141, Range 98 along 121st Ave to Kostelecky 1-1H
- Continental Resources – Section 8, Township 141, Range 99 along 131st Ave SW to Jennie 1-8H
- Continental Resources – Section 26, Township 144, Range 99 along 10th St SW to J Lazy H 1-26H
- Continental Resources – Section 35, Township 141, Range 98 along 30th St SW to Narvik 1-35H
- Continental Resources – Section 33, Township 141, Range 98 along 30th St SW to Metz 1-33H
- Continental Resources – Section 9, Township 142, Range 98 to Skurupey 1-9H
- Continental Resources – Section 31, Township 141, Range 98 to Epsom 1-31H
- Roughrider Electric – Sections 22 & 23, Township 141, Range 99 along 28th St and crossing at 17th Ave SW
- Roughrider Electric – Section 12, Township 141, Range 102 off West River Road
- Whiting Oil & Gas Corporation – Section 16, Township 140, Range 100 along 32nd St SW
- Whiting Oil & Gas Corporation – Section 24, Township 140, Range 100 along 34th St SW
- Whiting Oil & Gas Corporation – Section 13, Township 139, Range 100 along 38th St SW

Tax Director Stacey Swanson presented the board with an updated 'Design Standards on County Major Collectors and Local Roads for New or Reconstruction of Existing Infrastructure' guideline.

Laura Griffin and Sydney Hegge met with the board to discuss the financial situation of the North Dakota Cowboy Hall of Fame. They requested the county contribute \$50,000 to pay the Mida-bond payment. Thompson moved to decline contributing at this time. Kasian seconded. Motion carried. Kasian moved to revisit the issue at the February meeting with a full board in attendance. Thompson seconded. Motion carried.

It was brought to the board's attention that Billings County needs to appoint two members to the Billings/Golden Valley Social Service Board. Emily Makelky was appointed last meeting, but she is unable to take the appointment. Gwen Egly submitted her resignation. The board talked with Diane Weir and Tony Kessel and both agreed to sit on the board. Kasian moved to appoint them to the board. Thompson seconded. Motion carried.

Thompson moved to transfer \$300,000 from District 1 Rd & Bdrge fund to 2nd District Rd & Bdrge fund to cover a portion of the expenses to build the new firehall. Kasian seconded. All voted aye.

Craig Kubas with Kadrmas, Lee, & Jackson met with the board for the monthly engineer's report.

The board recessed from 12 Noon to 1:00 PM

The board approved the revenue vouchers for the month of December: Sheriff \$1,500 truck overload payment; Zoning Inspector \$3,042.00 permits and applications; County Recorder \$21,356.02 December collections; Clerk of Court \$302.75 December collections

Revenues for materials and/or services rendered in December: Doug Paluck \$452.40 scoria & trucking; Joe Vesey \$729.60 scoria & trucking; Sho-Con \$390.50 diesel fuel; Baranko Brothers \$15,840.00 scoria; James Odermann \$324.77 weed spraying; Steve Hartman \$489.90 scoria & trucking; Four Corners Café \$402.40 scoria & trucking; Moab Bit & Tool Co. \$1,912.80 used pipe, backhoe service, scoria, fill sand, trucking; Thomas Grosulak \$42.00 Cobra Insurance; Belfield Ambulance \$27,826.32 reimburse expenses; Tait Obritsch \$1,271.10 scoria & trucking; Steven Demaniow \$150.60 scoria & trucking; Jim Haag \$455.85 scoria & trucking; Flying Y Ranch \$125.60 scoria & trucking; Ken Abrahamson \$1,296.60 gravel & trucking; Lynette Bushaw \$26.88 map; Lindbo Welding \$263.70 scoria & trucking; Mark Kasian \$564.00 scoria & trucking; Noridian \$795.36 ambulance services; William Kessel \$948.60 scoria & trucking; Bill Palanuk \$125.60 scoria & trucking; Roger Malkowski \$415.80 scoria; Terry Johnson \$103.89 weed spraying; Rettinger \$100.00 ambulance services; Karen Putnam \$338.40 scoria & trucking; Beaton \$249.98 ambulance services; Dennis O'Brien \$377.40 scoria & trucking; Belfield Ambulance \$4,146.68 ambulance expenses; FEMA \$109,574.38 flood reimbursement; Bill Meyer \$385.20 scoria & trucking; Dept. of Health \$3,333.20 EMS staffing grant; Dept. of Health \$6,666.40 staffing grant; Edwin Cerkoney \$368.55 scoria & gravel; Kevin Kessel \$2,874.69 culvert & scoria; Flying Y Ranch \$207.30 scoria & trucking; Tyler O'Brien \$75.00 trucking; Terry Tachenko \$225.00 loader work/trucking; Stan Johnson \$86.15 gravel & trucking

Revenues for the month of December: U.S. Forest Service \$90,000.00 noxious weed agreement; Mineral Royalties \$197,581.14; Highway Tax Distribution \$15,901.90; Oil & Gas Production Tax \$303,111.10; Adjutant General \$1,387.50 Hazardous Chemical Preparedness; Interest \$7,171.15; Royalties \$75,805.88; Permits \$11,900.00

The following claims were approved for payment:

Advanced Business Methods	Copier Contracts & Paper	001546	\$	390.07	
Alternative Sanitation	Garbage Removal	001547	\$	150.00	1, 2, 3
A T & T Mobility	Cellular Service	001548	\$	71.11	1
Balco Uniform Co.	S. O. - Uniforms	001549	\$	7.00	
Barker, Gary	Museum – Attic Insulation	001550	\$	1,151.00	
Billings County Auditor	Transfer to Grant Fund	001551	\$	6,253.98	
Billings County Auditor	Correct Infrastructure Transfer	001552	\$	50.00	2
Billings County Rural Fire District	Taxes	001553	\$	130.28	
Billings County Rural Fire District	Budget	001554	\$	45,500.00	
Billings County Pioneer	Publishing	001555	\$	11.88	
Billings County School District	Taxes	001556	\$	96,543.50	
Billings County School District	Library Building – Budget	001557	\$	1,500.00	
Belfield Automotive Supply, Inc.	Parts & Supplies	001558	\$	1,159.47	2, 3, G
Best Energy	Propane	001559	\$	4,760.00	1, G
Blue Cross Blue Shield of N.D.	Dental & Vision Premiums	001560	\$	2,386.80	1, 2, 3, W, G
Brooks & Associates, C. E.	Land Use Plan – Roadless	001561	\$	654.82	
Butler Machinery Co.	Parts & Supplies	001562	\$	167.52	1
California Contractors Supply	Shop Supplies	001563	\$	113.75	3
Cass County Treasurer	Document Preservation Fund	001564	\$	321.00	
Channing Bete Co.	Ambulance – C.R.P. Equipment	001565	\$	2,250.20	
Cretex Concrete Products	Cattle Guard Sills	001566	\$	5,488.50	1
Dakota Farm Equipment, Inc.	Parts & Supplies	001567	\$	689.61	1, 2
Dakota Filter Supply	Parts & Supplies	001568	\$	251.52	1, 3
Dakota Water Treatment	Water System Rental	001569	\$	50.00	1
Dan's Interstate Conoco	S. O. & Ambulance – Gas	001570	\$	193.68	
Diamond Truck Equipment	IH Truck Accessories	001571	\$	1,804.00	1
Dickinson Airport Authority	Airport Hanger Funding	001572	\$	15,800.00	
Domestic Violence & Rape Crisis Ctr.	Budget	001573	\$	2,500.00	
Elder Care	Council on Aging Budget	001574	\$	7,000.00	
Energy Systems Industrial	Shop Supplies	001575	\$	279.67	3
Family Connection Visitation Center	Budget	001576	\$	2,000.00	
First State Bank of Golva	Direct Deposit Fee	001577	\$	12.00	
Fix It Shop	Parts & Repairs	001578	\$	75.00	1
Floor to Ceiling Store	Shop Supplies	001579	\$	38.96	1
George's Tire, Ltd.	Tire Repairs	001580	\$	157.00	1, 2

Golden Valley County	Extension Service Budget	001581	\$	4,850.00	
Golden Valley County	Social Services	001582	\$	8,753.65	
Golden Valley Soil Conservation Dist.	Budget	001583	\$	1,500.00	
GovernSoft	Dakota Programs Software Support	001584	\$	12,195.00	
Great Plains Clinic	S. O. - Physical	001585	\$	147.57	
Heartland Engineering	Engineering	001586	\$	1,889.74	2
Hlebechuk Construction	Government Creek Road	001587	\$	31,128.00	2
Information Technology Dept.	S. O. – Computer Support	001588	\$	9.25	
J P Steel & Supply	Iron Supplies	001589	\$	77.20	1
Kadrmass, Lee, & Jackson, Inc.	Engineering	001590	\$	27,374.36	1, 2
Kasian, Michael E.	Commissioner – Mileage	001591	\$	224.91	2
Matthew Bender & Co.	Century Code Updates	001592	\$	199.44	
Maus & Nordsvan PC	States Attorney – Hearing	001593	\$	225.00	
McKenzie County Road & Bridge	Cat Rims	001594	\$	6,780.00	1
Medora, City of...	Taxes	001595	\$	17,222.75	
Midstate Telephone Company	911 Changes	001596	\$	6.00	
Midstate Telephone Company	Courthouse – Telephone Service	001597	\$	938.73	
N.D. Association of Counties	Taxes	001598	\$	112.48	
N.D. Atmospheric Resource Board	Weather Radar Funding	001599	\$	2,500.00	
N.D. County Auditor's Association	Membership Dues	001600	\$	75.00	
N.D. County Commissioners Assoc.	Membership Dues	001601	\$	1,145.00	
N.D. Cowboy Hall of Fame	Meeting Room – Maintenance	001602	\$	200.00	
N.D. Department of Transportation	S. O. – License & Title Fees	001603	\$	11.50	
N.D. Department of Transportation	License & Title Freightliner	001604	\$	10.00	3
N.D. Department of Transportation	License & Title Freightliner	001605	\$	10.00	3
N.D. Emergency Mgmt. Association	Conference Fees	001606	\$	100.00	
N.D. Envelope Company	Recorder – Envelopes	001607	\$	72.10	
N.D.P.E.R.S.	Health Insurance Premium	001608	\$	34,825.94	1, 2, 3, W, G
N.D. State Historical Society	Chateau Interpretive Center Funding	001609	\$	15,000.00	
N.D. State Treasurer	Clerk of Court Fees	001610	\$	49.12	
Nelson International	Parts & Supplies	001611	\$	3,623.82	2
Northwest Tire, Inc.	Tires	001612	\$	1,690.37	3
O'Brien, Donovan	Rough Scoria	001613	\$	576.00	3
O'Day Equipment, Inc.	Down Payment – Gas Tanks	001614	\$	7,710.00	3
Oyhus Land Company	Scoria	001615	\$	45,249.05	2
Parent Family Resource Center	Budget	001616	\$	1,350.00	
Parkway Ford	Parts & Supplies	001617	\$	14.15	1
Prairie West Development	Budget	001618	\$	10,000.00	
Praxair	Shop Supplies	001619	\$	150.67	2, 3
Pump Systems, Inc.	Parts & Supplies	001620	\$	10.29	1
RDO Equipment Co.	Parts & Supplies	001621	\$	229.69	2
Roosevelt-Custer Regional Council	Budget	001622	\$	5,000.00	
Roughrider Electric Cooperative	Electricity	001623	\$	2,664.53	1, 2, 3, W, G
Runnings Farm & Fleet, Inc.	Parts & Supplies	001624	\$	471.54	1, 2, W
Sax Motor Company	S. O. – 2012 Chevrolet Truck	001625	\$	13,915.00	
Southwest Business Machines	Office Supplies	001626	\$	604.86	1, 3, G
Smart Computers & Consulting	Computer Technical Support	001627	\$	180.00	
Stark County Auditor	Veteran Service Officer Budget	001628	\$	8,700.00	
Stark County Auditor	Extension Service Budget	001629	\$	28,749.55	
Sunrise Youth Bureau	Budget	001630	\$	7,000.00	
SuperPumper	S. O. – Gas	001631	\$	370.80	
Southwest Crime Conference	S. O. – Membership Dues	001632	\$	40.00	
Southwest Community Service	Budget	001633	\$	2,550.00	
Southwestern District Health Unit	Taxes	001634	\$	52.07	
Southwestern District Health Unit	Budget	001635	\$	4,300.00	
Southwest Multi-Co. Correction Ctr.	Budget	001636	\$	24,908.33	
Southwest Water Authority	Taxes	001637	\$	14.24	
Southwest Water Authority	Water Usage	001638	\$	2,064.15	1, 2, 3
Tom's Service Center	Ambulance – Parts & Service	001639	\$	64.80	
Theodore Roosevelt Expressway	5 Year Term Pledge	001640	\$	8,000.00	1, 2, 3
Tractor & Equipment Co.	Cutting Edges	001641	\$	13,807.50	1
Verizon Wireless	Cellular Service	001642	\$	952.55	2, 3, G
Western Soil Conservation District	Budget	001643	\$	6,000.00	
Westlie Truck Center	Parts & Supplies	001644	\$	2,511.98	2, 3
Westlie Motor Company	2006 Freightliner	001645	\$	54,500.00	3
Westlie Motor Company	2006 Freightliner	001646	\$	65,000.00	3
American Family Life Assurance	Premium	001706	\$	837.53	
Century Link	Telephone Service	001707	\$	1,055.31	1, 2, 3, G, W
Consolidated	Internet Service & 911 Changes	001708	\$	240.45	2, 3, W
Discovery Benefits, Inc.	Administrative Fees	001709	\$	89.25	
Discovery Benefits, Inc.	Premium	001710	\$	1,753.35	
Information Technology Dept.	S. O. – T-1 Line	001711	\$	444.00	
Job Service North Dakota	Unemployment Taxes	001712	\$	3,169.74	1, 2, 3, W, G
Medora, City of...	Courthouse – Utilities	001713	\$	193.05	
State Dispersment Unit	Garnishment	001714	\$	946.00	
N.D. Game & Fish Department	Game Licenses	001715	\$	1,054.00	
N.D.P.E.R.S.	Deferred Comp. Premium	001716	\$	4,989.00	
N.D.P.E.R.S.	Retirement	001717	\$	16,546.37	1, 2, 3, W, G
N.D. State Tax Commissioner	State Withholding Taxes	001718	\$	6,037.47	
N.D. State Tax Commissioner	Sales and Use Tax	001719	\$	1,312.25	
Reservation Telephone Cooperative	Telephone Service	001720	\$	54.89	1, 2, 3, G
Seven Seas Best Western	Replace Lost Check #1421	001721	\$	82.00	3
Visa	Ambulance – Training, etc.	001722	\$	1,451.48	

Payroll in the following amounts were approved for December: General Fund \$77,714.41; Road and Bridge Fund \$75,110.96; Weed Fund \$3,752.58

With there being no further business, Kasian moved to adjourn the meeting 2:45 P.M. Thompson seconded.

James Arthaud, Chairman

Attest: _____

Joan Jurgens, Auditor/Treasurer