

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING – JANUARY 4, 2011**

The meeting was called to order at 9:00 A.M. with Commissioners Kasian and Thompson in attendance. Commissioner Arthaud was absent.

Thompson moved to approve the minutes from the December 7, 2010 regular meeting and the December 13, 2010 special meeting. Kasian seconded.

Others present during portions of the meeting were: Dana Wanner, Jay Brovold, Craig Kubas, Pat Rummel, Tim Solberg, Gordon Gerbig, Wally Owen, Doug Ellison, Larry Johnson, Roy Krivoruchka, Jason Kastrow, Keri Klang, Les Simnioniw

The board reviewed a letter from Slope County Commissioner Scott Ouradnik concerning an interim bill brought forward in legislature to tax potash. He feels that the bill should also address uranium, molybdenum and germanium. The bill also establishes a fixed split of 80% State/20% County. Thompson moved to support the taxation, but to have NDACo see if the other minerals can be added to the bill and to negotiate the split so the county receives a larger percentage. Kasian seconded.

Wally Owen, Larry Johnson, and Doug Ellison met with the board concerning the waste management project in Medora. The board asked that they talk to Commissioner Arthaud prior to the February meeting and bring the issue back to the February meeting.

The equipment bids for a tractor were opened at 10:00 AM as advertised. The only bid received was from Dakota Farm Equipment. The bid was for a John Deere 7330 in the amount of \$146,851.00. Trade in allowance for a John Deere 4440 was \$50,351.00 leaving a balance due of \$96,500.00. Thompson moved to accept the bid. Kasian seconded.

Pat Rummel gave the board an update on the status of the Belfield Ambulance. Stark County and the City of Belfield each agreed to provide 1/3 of the salary and benefits to hire a paramedic for the Belfield Ambulance Service. Billings County would bill those entities each January for their share of the cost incurred the previous year. The position will be advertised. Thompson moved to approve moving forward with hiring a paramedic for the Belfield Ambulance Service. Kasian seconded.

After review, Kasian moved to approve the 2011 resolutions. Thompson seconded. Motion carried. Resolutions 2011-01 through 2011-11 are as follows. The full texts of the resolutions are on file in the Auditor's Office and posted on the public bulletin board in the Billings County Courthouse.

Resolution 2011-01 designates the following appointments: State's Attorney – Jay Brovold; Disaster Emergency Coordinator – Pat Rummel; Magistrate – Donna Adams; Tax Director, Zoning Inspector, Technology Director and Land Use Coordinator – Lynn Arthaud; Superintendent of Schools Designee– Joan Jurgens; Risk Manager – Pat Rummel; Custodian – Larry Johnson; Veteran Service Officer – Roy Basaraba; Coroner – Dennis E. Wolf, M.D.; Consulting Engineers – Kadrmas, Lee & Jackson, P.C., Interstate Engineering, Ameritech Engineering, Northern Plains Engineering, and Heartland Engineering.

Resolution 2011-02 sets regular monthly meetings of the Board of County Commissioners for 2011 to begin at 9:00 A.M. on the following dates unless changes are posted and advertised in the paper: January 4, February 1, March 1, April 5, May 3, June 7, July 5, August 2, September 6, October 4, November 1, and December 6. Special meetings will be subject to the notice requirement in the Century Code, which is to notify the official newspaper and post the meeting notice in the courthouse.

Resolution 2011-03 designates the following holidays when the courthouse will be closed: January 1 – New Year's Day, January 17 – Martin Luther King Day, February 21 – President's Day, April 22 – Good Friday, May 30 – Memorial Day, July 4 - Independence Day, September 5 – Labor Day, November 11 – Veterans' Day, November 24 & 25 – Thanksgiving, December 23 – Close at Noon, and December 26 – since Christmas falls on Sunday.

Resolution 2011-04 designates the courthouse will be open every Monday through Friday during the hours of 8:00 A.M. to 4:00 P.M. except Memorial Day through Labor Day it will be open Monday through Thursday hours of 8:00 A.M. to 5:00 P.M., Friday 8:00 A.M. to 12:00 noon with the exception of holidays and other declared closings.

Resolution 2011-05 designates reimbursement for expenses of county employees and officials in the performance of county duties: mileage .90% of GSA rate, 1<sup>st</sup> Qtr. 6:00 A.M. to Noon \$5.00, 2<sup>nd</sup> Qtr. Noon to 6:00 P.M. \$7.50, 3<sup>rd</sup> Qtr. 6:00 P.M. to Midnight \$12.50, 4<sup>th</sup> Qtr. Midnight to 6:00 A.M. (Lodging) 100% of GSA rate.

Resolution 2011-06 authorizes the County Auditor/Treasurer to pay certain miscellaneous expenses such as postage, freight, telephone, regular employee payroll and apportionments.

Resolution 2011-07 designates the following depositories for County funds: First State Bank of Golva, Great Plains National Bank of Belfield, Bank of the West of Beach, Wells Fargo Bank of Dickinson, American State Bank of Dickinson and US Bank of Minnesota.

Resolution 2011-08 accepts the following pledges of security from the named depository banks: Great Plains National Bank \$3,102,934.69 plus \$250,000.00 FDIC; Bank of the West \$4,851,013.00 plus \$250,000.00 FDIC; Wells Fargo Bank \$2,714,010.84 plus \$250,000.00 FDIC; American State Bank \$8,540,153.00 plus \$250,000.00 FDIC; and First State Bank of Golva \$1,585,193.63 plus \$250,000.00 FDIC.

Resolution 2011-09 authorizes the County Auditor/Treasurer to invest, reinvest, and redeem Certificates of Deposit and other investments of the County.

Resolution 2011-10 directs that all legal notices be published in the official elected County newspaper, "Billings County Pioneer," and posted in the Courthouse.

Resolution 2010-11 sets the salaries for county officials, deputies, clerks and employees as follows:

The Board of County Commissioners set the following maximum salaries for the positions listed below, on either an annual or hourly basis, and which salaries are exclusive of that official's or employee's health insurance and/or other benefits:

Commissioners (3)	15,000.00
Auditor/Treasurer	54,138.98
Auditor/Treasurer Deputies (2)	41,080.58
State's Attorney	51,438.98
Tax Director/Zoning Inspector/Technology Director	51,438.98
Deputy Tax Director	41,080.58
County Recorder/Clerk of Court	51,438.98
County Recorder/Clerk of Court Deputies (2)	41,080.58
Sheriff	52,876.98
Deputy Sheriff (4131)	47,709.34
Deputy Sheriff (4132)	50,677.78
Deputy Sheriff (4133)	47,709.34
Fire Chief	31,075.16
Ambulance Director/Paramedic	41,788.30
Custodian	42,016.58
Road Foremen (3)	46,072.04
Road Crew	45,013.00
Road Crew (Part-time)	20.19/hr
Veteran Service Officer	9,600.00
Weed Control Officer	45,032.58
County Agent (Share with Stark County)	4,980.72
(Share with Golden Valley)	1,700.00
County Agent Assistants -3 (Share with Stark County)	8,321.15
Home Economist (Share with Stark County)	3,328.80
(Share with Golden Valley)	200.00

**SOCIAL SERVICES –**

Share with Golden Valley (Billings County Share noted below is 40% of total)

Social Services Director (Golden Valley & Billings)	8,064.00
Social Worker	14,154.82
Eligibility Worker	15,168.72
Administrative Assistant	12,172.42
Eligibility Worker	5.46/hr

Homemaker II	5.31/hr
Homemaker II	5.12/hr
Homemaker II	4.60/hr
Billings County Social Service Board Members	45.00/meeting

The board reviewed the following tax abatements. Kasian moved to approve as presented. Thompson seconded.

Parcel #24 0000 01099 000 – 2009 \$12.35 refund; 2010 \$11.58 abatement

Parcel #13 8000 00432 000 – 2011 \$33.45 abatement

The board received a funding request from the Belfield-Medora Area Salvation Army. Thompson moved to approve \$750.00, which is the same given last year. Kasian seconded.

The board received and approved the following permits:

Construction in County Right-of-Way Permits

- Whiting Oil & Gas Corporation – SESE Section 33, Township 144, Range 100
- Whiting Oil & Gas Corporation – SW1/4SE1/4, Section 14, Township 143, Range 101
- Whiting Oil & Gas Corporation – NE1/4 Section 10, Township 141, Range 102
- USDA – Forest Service – SE1/4 Section 11, Township 138, Range 102

Pipeline Permits

- Petro-Hunt, L.L.C. – NW1/4 Section 15, S1/2 Section 10, S1/2 Section 11, S1/2 Section 12 Township 144 Range 98

Craig Kubas with Kadrmas, Lee, & Jackson met with the board for the monthly engineer's report.

The board recessed from 12 Noon to 1:00 PM

Billings County Fire Chief Tim Solberg presented the board with the final cost on the rescue truck and gave them an update on the proposed fire hall expansions.

Gordon Gerbig and Les Simnioniw met with the board to discuss the possible acquisition of the school shop in Fryburg, to be used for weed board purposes. They have an appointment with the school board and will report back to the county. The commission requested that if the school district isn't willing to deed the building and acreage over to the county free and clear, that the school board meet with the county to negotiate a purchase price. Commissioners Thompson and Kasian indicated that they would try to attend the school board meeting.

The board approved the revenue vouchers for the month of December: Sheriff \$42.50 civil fees; County Recorder \$12,188.15 December collections; Zoning Inspector \$125.00 permits; Clerk of Court \$174.60 County fees and \$7,796.00 State fees, Ambulance Director \$6,564.80 December collections

Revenues for materials and/or services rendered in December: Cody Reis \$86.63 weed spraying; Ralph Froehlich \$370.95 weed spraying; Dunn County \$4,342.50 weed spraying; TRMP \$800.00 beer & liquor licenses; Ray & Vicky Karras \$400.00 beer & liquor licenses; Stark County \$161.48 travel reimbursement; George Hegge \$150.00 blading; Agnes Palanuk \$3,013.09 culvert, scoria, gravel, trucking; Agnes Palanuk \$53.54 weed spraying; Raymond Hecker \$551.63 scoria & trucking; Karen Putnam \$70.58 scoria & trucking; Kevin Kirsch \$216.75 scoria & trucking; Doug Paluck \$340.87 weed spraying; Roy Krivoruchka \$125.00 pit inspection, topsoil; Glenn Redmond \$244.50 scoria, trucking; Roger Klym \$546.90 gravel & trucking; East End Auto \$150.00 loader use; James Fritz \$75.00 snow removal;

Revenues for the month of December: ND Dept of Health \$3,407.66 Ambulance Staffing Grant; Permits \$8,200.00; Royalties \$65,017.51; Highway Distribution \$11,669.71; Interest \$19,679.28; BLM Minerals \$94,199.12; Oil & Gas Production Tax \$329,042.47

The following claims were approved for payment:

Advanced Business Methods	Recorder – Copy Paper	98946	\$	477.00	
Alternative Sanitation	Garbage Removal	98947	\$	141.00	1, 2, 3
Ameripride Linen Service	Mat Rental	98948	\$	79.25	2, 3
B & B Hot Oil Service, Inc.	Clean Cattleguards	98949	\$	607.50	2
Billings County Ambulance	Budget	98950	\$	20,000.00	
Billings County Rural Fire District	Taxes	98951	\$	106.92	
Billings County Rural Fire District	Budget	98952	\$	45,500.00	
Billings County Pioneer	Publishing	98953	\$	347.10	2, G

Billings County School District	Weed – Shop Rent	98954	\$	300.00	
Billings County School District	Taxes	98955	\$	141,688.00	
Billings County School District	Library Building Budget	98956	\$	1,500.00	
Belfield Ambulance Service	Budget	98957	\$	1,500.00	
Belfield Sportsmen Club	S. O. – Membership Dues	98958	\$	100.00	
Belfield Automotive Supply, Inc.	Parts & Supplies	98959	\$	858.58	2, 3, G
Best Energy	Propane	98960	\$	7,346.00	1, 2, 3, G
Blue Cross Blue Shield of N.D.	Dental & Vision Premiums	98961	\$	2,196.50	1, 2, 3, W, G
Bound Tree Medical, LLC	Medical Supplies	98962	\$	99.00	
Brooks & Associates, C. E.	Land Use Plan – Roadless	98963	\$	55.46	
Butler Machinery Co.	Parts & Supplies	98964	\$	194.55	1, 3
Cass County Treasurer	Document Preservation Fund	98965	\$	292.00	
Comfort Inn – Bismarck	D.E.M. & 911 – Travel Expense	98966	\$	252.00	
Creative Energy	Diesel Fuel & Shop Supplies	98967	\$	4,565.71	1, 2, 3
Dakota Farm Equipment, Inc.	Parts & Supplies	98968	\$	116.20	1, G
Dakota Farm Equipment, Inc.	2011 J.D. 7330 Tractor	98969	\$	96,500.00	2
Dakota Rubber Stamp	Risk Mgmt. – Supplies	98970	\$	174.16	
Dakota Sports	S. O. – Yamaha Repairs	98971	\$	301.99	
Dakota Water Treatment	Water System	98972	\$	25.00	1
Dan’s Interstate Conoco	S. O. – Gas	98973	\$	401.18	
Dealer Services	Ambulance – Seat Repair	98974	\$	40.00	
Domestic Violence & Rape Crisis Ctr.	Budget	98975	\$	2,000.00	
DTE, Inc.	Parts & Supplies	98976	\$	536.82	2
Elder Care	Budget	98977	\$	7,000.00	
Emergency Medical Products, Inc.	Medical Supplies	98978	\$	382.95	
Energy Systems Industrial	Shop Tools	98979	\$	1,970.48	1, 3
Family Connect Visitation Center	Budget	98980	\$	1,500.00	
Fastenal Company	Shop Supplies	98981	\$	28.28	3
Ferguson Enterprises, Inc.	Parts & Supplies	98982	\$	298.01	1, G
Fireside Office Solutions	Clerk of Court – Supplies	98983	\$	70.41	
First State Bank of Golva	Direct Deposit Fee	98984	\$	12.00	
Fisher Industries	Washed Sand	98985	\$	2,180.28	1, 2, 3
General Steel & Supply Co.	Shop Supplies	98986	\$	61.73	2
George’s Tire, Ltd.	Tires & Repairs	98987	\$	650.00	1, 3
Golden Valley County	Extension Service – Budget	98988	\$	4,850.00	
Golden Valley County	Social Service – Utilities	98989	\$	996.43	
Golden Valley County	Social Service	98990	\$	6,208.46	
Golden Valley Soil Conservation Dist.	Budget	98991	\$	1,500.00	
GovernSoft	Dakota Programs – Software Support	98992	\$	11,783.00	
Hasselstrom Estate Trust, Hazel	Radio Tower – Lease	98993	\$	300.00	
Hedahls Parts Plus	Shop Supplies	98994	\$	9.12	1
Hlebechuk Construction, Inc.	Snow Removal	98995	\$	715.00	1, 2
Iverson, Jeff	License & Title Fees	98996	\$	10.00	3
J P Steel & Supply, Inc.	Iron Supplies	98997	\$	964.66	1, 2
Kadrmas, Lee, & Jackson, Inc.	Engineering	98998	\$	16,006.22	1, 2, 3
Kasian, Michael E.	Commissioner – Mileage	98999	\$	179.60	2
Kastrow, Jason	S. O. – Shop Supplies	99000	\$	63.56	
Kevin’s Auto & Truck Repair	Parts & Repairs	99001	\$	479.11	3, G
Killdeer Ambulance Service	Budget	99002	\$	500.00	
Klang, Keri	Ambulance – Travel Expenses	99003	\$	215.00	
Lacal Equipment, Inc.	Parts & Supplies	99004	\$	1,479.95	3
Lawson Products	Shop Supplies	99005	\$	97.19	1
Mark’s Tire Service, Inc.	Maintenance – County Pickup Tires	99006	\$	830.76	
Medora, City of...	Taxes	99007	\$	14,762.30	
Metro-Billing Service	Ambulance – Assist	99008	\$	195.00	
Midstate Telephone Company	911 Changes	99009	\$	4.00	
Midstate Telephone Company	Courthouse – Telephone Service	99010	\$	869.59	
Midwest Doors, Inc.	Shop Supplies	99011	\$	284.42	2
Mitchell, Darlene	S.W. REAP Meetings – Mileage	99012	\$	216.00	
Mobile Binders	Recorder – Binders	99013	\$	353.08	
Motorola	D.E.M. – Equipment	99014	\$	4,779.90	
Missouri Valley Petroleum, Inc.	Gas, Oil, & Diesel	99015	\$	18,182.37	2, 3, G
National Association of Counties	Membership Dues	99016	\$	400.00	
N.D. Newspaper Association	Publishing	99017	\$	167.10	
N.D. Association of Counties	Taxes	99018	\$	110.16	
N.D. Association of Counties	Membership Dues	99019	\$	4,984.00	
N.D. Atmospheric Resource Board	Bowman Weather Radar Funding	99020	\$	2,500.00	
N.D. County Auditors Association	Membership Dues	99021	\$	75.00	
N.D. County Commissioners Assoc.	Membership Dues	99022	\$	1,055.00	
N.D. Cowboy Hall of Fame	Meeting Room Maintenance	99023	\$	200.00	
N.D. Department of Transportation	Bridge Inspection Fee	99024	\$	30.80	1
N.D.P.E.R.S.	Health Insurance Premium	99025	\$	29,375.81	1, 2, 3, G, W
N.D. State Historical Society	Chateau Interpretive Center Funding	99026	\$	15,000.00	
N.D. State Radio Communication	Radio Services	99027	\$	1,418.40	
N.D. State Treasurer	Clerk of Court Fees	99028	\$	9,325.04	
N.D. Weed Control Association	Weed – Convention Fees	99029	\$	105.00	
Nelson International	Parts & Supplies	99030	\$	163.65	2
Newby’s Ace Hardware	Courthouse – Maintenance Supplies	99031	\$	299.99	
Northern Plains Engineering	Engineering	99032	\$	1,550.00	3
O’Brien Welding	Shop Supplies	99033	\$	29.61	3
Off Road Software, Inc.	G.I.S. Software	99034	\$	1,400.00	
O.K. Tire Stores	Tires	99035	\$	1,142.32	3
Parent/Family Resource Center	Budget	99036	\$	1,368.00	

Parkway Ford Lincoln Mercury	Parts & Supplies	99037	\$	158.96	1
Prairie West Development	Budget	99038	\$	5,000.00	
Professional Printing	S. O. – Office Supplies	99039	\$	116.00	
Pump Systems, Inc.	Parts & Repairs	99040	\$	272.91	1
RDO Equipment Co.	Parts & Repairs	99041	\$	8,431.65	2, 3
Respond Systems	Courthouse – Maintenance Supplies	99042	\$	60.99	
Roosevelt-Custer Regional Council	Budget	99043	\$	5,000.00	
Rummel Auto Wrecking	Ambulance – Oxygen Refill	99044	\$	29.75	
Rummel, Melissa	S. O. – Prisoner Transport	99045	\$	150.00	
Rummel, Patrick	D.E.M. – Travel Expenses	99046	\$	52.50	
Runnings Farm & Fleet, Inc.	Parts & Supplies	99047	\$	1,006.57	1, 2, 3, G
Salvation Army – Belfield/Medora	Budget	99048	\$	750.00	
Sanitation Products, Inc.	Parts & Supplies	99049	\$	29.50	1
Southwest Business Machines	Office Supplies	99050	\$	764.76	
Schmidt Repair, Inc.	Parts & Supplies	99051	\$	58.25	2
Smart Computers & Consulting	Recorder – H.P. Laser Printer	99052	\$	4,909.94	
Stark County Auditor	Extension Service Budget	99053	\$	21,841.07	
Stark County Auditor	Veteran Service Officer Budget	99054	\$	8,700.00	
Sunrise Youth Bureau	Budget	99055	\$	7,000.00	
SuperPumper, Inc.	S. O. – Gas	99056	\$	70.01	
Southwest Crime Conference	S. O. – Conference Fees	99057	\$	40.00	
Southwest Community Service	Budget	99058	\$	2,500.00	
Southwestern District Health Unit	Taxes	99059	\$	77.61	
Southwestern District Health Unit	Budget	99060	\$	4,250.00	
Southwest Multi-Co. Correction Ctr.	Budget	99061	\$	25,363.33	
Southwest Water Authority	Taxes	99062	\$	22.86	
Southwest Water Authority	Water Hook Up Fees	99063	\$	1,467.00	3
Southwest Water Authority	Water Usage	99064	\$	1,976.88	1, 2, 3
Tom’s Service Center	Tires, Gas, & Service	99065	\$	1,170.28	3, G
Theodore Roosevelt Expressway	5 Year Term Pledge	99066	\$	8,000.00	1, 2, 3
Tractor & Equipment Co.	Parts & Supplies	99067	\$	85.70	3
Verizon Wireless	Cellular Service	99068	\$	174.91	2, G
Vogel Law Firm	Land Use Plan – U.S.D.A. Roads	99069	\$	890.60	
Wal-Mart	S. O. – Office Supplies	99070	\$	143.08	
Western Fire & Safety	Shop Supplies	99071	\$	21.00	1
Western Soil Conversation District	Budget	99072	\$	6,000.00	
Westlie Truck Center	Parts & Supplies	99073	\$	1,012.15	3
N.D.P.E.R.S.	Life Insurance Premium	99074	\$	69.92	1, 2, 3, W, G
Roughrider Electric Cooperative	Electricity	99075	\$	2,411.86	1, 2, 3, G
Alltel	Cellular Service	99121	\$	403.11	1, 3, G
American Family Life Assurance	Premium	99122	\$	666.63	
Consolidated	Internet Service	99123	\$	317.45	
Discovery Benefits, Inc.	Administrative Fees	99124	\$	89.25	
Discovery Benefits, Inc.	Premium	99125	\$	1,816.69	
Information Technology Dept.	S.O. – T-1 Line	99126	\$	437.80	
Job Service of North Dakota	Unemployment Taxes	99127	\$	2,030.61	
Medora, City of...	Courthouse – Utilities	99128	\$	193.55	
N.D. Game & Fish Department	Game Licenses	99129	\$	500.00	
N.D.P.E.R.S.	Deferred Comp. Premium	99130	\$	5,499.00	
N.D.P.E.R.S.	Retirement	99131	\$	10,836.98	1, 2, 3, W, G
N.D. State Tax Commissioner	State Withholding Taxes	99132	\$	7,002.81	
N.D. State Tax Commissioner	Sales & Use Tax	99133	\$	907.35	
Prudential	Deferred Comp. Premium	99134	\$	50.00	
Qwest	Telephone Service	99135	\$	317.64	1, 2, 3, W, G
Reservation Telephone Cooperative	Telephone Service	99136	\$	56.23	
Visa	Ambulance Expense, etc.	99137	\$	1,710.62	

Payroll in the following amounts were approved for December: General Fund \$71,485.28; Road and Bridge Fund \$64,923.60; Weed Fund \$3,416.49

With there being no further business, Thompson moved to adjourn the meeting 2:15 P.M. Kasian seconded.

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James Arthaud, Chairman

Attest: \_\_\_\_\_

Joan Jurgens, Auditor/Treasurer