

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – JANUARY 6, 2009**

The meeting was called to order at 9:00 A.M. with Commissioners Arthaud, Kasian and Thompson in attendance.

Arthaud moved to approve the minutes from the December 2, 2008 regular meeting and the December 19, 2009 special meeting. Thompson seconded. All voted aye.

Others present during portions of the meeting were: Bob Lee, Mike Kelley, Cheryl Tollofson, Larry Reisenauer, Jay Brovold, Curt Talkington, Pat Rummel, Grant Geis, Milo Thompson, Jason Kastrow, Dave Jurgens, Craig Kubas, Forest Service personnel Tina Thornton, Ron Jablonsky and Jeff Adams

Bob Lee met with the board as head of the DeMores School reunion committee. The reunion is to be held the last day of July and the first day of August, 2009. He requested that the board consider contributing \$1500 to help with some of the expenses. The board will discuss it and let him know. The board consulted with State's Attorney Brovold, and it was his opinion that this would not be proper use of county funds. Thompson moved to deny this request upon the recommendation of State's Attorney Brovold. Arthaud seconded. All voted aye.

The board received a funding request from Elder Care to help make up the 2009 projected shortfall for providing senior services in SW North Dakota. This shortfall is largely due to the high cost groceries and an increase in the number of meals to be provided. Thompson moved to add an additional \$3500 over and above what is already budgeted for, payable from the 2009 general miscellaneous budget. Arthaud seconded. All voted aye.

After review, Arthaud moved to approve the 2009 resolutions. Thompson seconded. Motion carried. Resolutions 2009-01 through 2009-11 are as follows, and the full texts of the resolutions are on file in the Auditor's Office and posted on the public bulletin board in the Billings County Courthouse.

Resolution 2009-01 designates the following appointments: Disaster Emergency Coordinator – Pat Rummel; Magistrate – Donna Adams; Tax Director, Zoning Inspector, Technology Director and Land Use Coordinator – Lynn Arthaud; Superintendent of Schools – Virginia Bares; Risk Manager – Pat Rummel; Custodian – Larry Johnson; Veteran Service Officer – Roy Basaraba; Coroner – Dennis E. Wolf, M.D.; Consulting Engineers – Kadrmas, Lee & Jackson, P.C., Interstate Engineering, Ameritech Engineering and Heartland Engineering.

Resolution 2009-02 sets regular monthly meetings of the Board of County Commissioners for 2009 to begin at 9:00 A.M. on the following dates unless changes are posted and advertised in the paper: January 6, February 3, March 3, April 7, May 5, June 2, July 7, August 4, September 1, October 6, November 3, and December 1. Special meetings will be subject to the notice requirement in the Century Code, which is to notify the official newspaper and post the meeting notice in the courthouse.

Resolution 2009-03 designates the following holidays when the courthouse will be closed: January 1 – New Year's Day, January 19 – Martin Luther King Day, February 16 – President's Day, April 10 – Good Friday, May 25 – Memorial Day, July 3 - Independence Day, September 7 – Labor Day, November 11 – Veterans' Day, November 26 & 27 – Thanksgiving, December 24 – Close at Noon for Christmas Eve, and December 25 – Christmas Day.

Resolution 2009-04 designates the courthouse will be open every Monday through Friday during the hours of 8:00 A.M. to 4:00 P.M. except Memorial Day through Labor Day it will be open Monday through Thursday hours of 8:00 A.M. to 5:00 P.M., Friday 8:00 A.M. to 12:00 noon with the exception of holidays and other declared closings.

Resolution 2009-05 designates reimbursement for expenses of county employees and officials in the performance of county duties: mileage .50 per mile, 1st Qtr. 6:00 A.M. to Noon \$5.00, 2nd Qtr. Noon to 6:00 P.M. \$7.50, 3rd Qtr. 6:00 P.M. to Midnight \$12.50, and 4th Qtr. Midnight to 6:00 A.M. (Lodging) \$55.00 or actual lodging not to exceed \$55.00.

Resolution 2009-06 authorizes the County Auditor/Treasurer to pay certain miscellaneous expenses such as postage, freight, telephone, regular employee payroll and apportionments.

Resolution 2009-07 designates the following depositories for County funds: First State Bank of Golva, Great Plains National Bank of Belfield, Bank of the West of Beach, Wells Fargo Bank of Dickinson, American State Bank of Dickinson and US Bank of Minnesota.

Resolution 2009-08 accepts the following pledges of security from the named depository banks: Great Plains National Bank \$3,125,159.35 plus \$250,000.00 FDIC; Bank of the West \$13,259,112.00 plus \$250,000.00 FDIC; Wells Fargo Bank \$3,121,590.50 plus \$250,000.00 FDIC; American State Bank \$1,163,619.00 plus \$250,000.00 FDIC; and First State Bank of Golva \$1,649,714.00 plus \$250,000.00 FDIC.

Resolution 2009-09 authorizes the County Auditor/Treasurer to invest, reinvest, and redeem Certificates of Deposit and other investments of the County.

Resolution 2009-10 directs that all legal notices be published in the official elected County newspaper, "Billings County Pioneer," and posted in the Courthouse.

Resolution 2009-11 sets the salaries for county officials, deputies, clerks and employees as follows:

The Board of County Commissioners sets the following maximum salaries for the positions listed below, on either an annual or hourly basis, and which salaries are exclusive of that official's or employee's health insurance and/or other benefits:

Commissioners (3)	13,800.00
Auditor/Treasurer	49,650.18
Auditor/Treasurer Deputies (2)	39,291.78
State's Attorney	49,650.18
Tax Director/Zoning Inspector/Technology Director	49,650.18
Deputy Tax Director	39,291.78
County Recorder/Clerk of Court	49,650.18
County Recorder/Clerk of Court Deputies (2)	39,291.78
Superintendent of Schools (Part-time, share with Golden Valley)	16,082.70
Sheriff	51,088.18
Deputy Sheriff (4131)	45,920.54
Deputy Sheriff (4132)	48,888.98
Deputy Sheriff (4133)	45,920.54
Fire Chief	29,286.98
Custodian	40,227.78
Road Foremen (3)	44,283.78
Road Crew	43,243.78
Road Crew (Part-time)	18.57/hr
Veteran Service Officer	8,700.00
Weed Control Officer	43,243.78
County Agent (Share with Stark County)	4,584.32
(Share with Golden Valley)	6,915.40
County Agent Assistants -3 (Share with Stark County)	7,323.06
Home Economist (Share with Stark County)	3,834.32
(Share with Golden Valley)	200.00

SOCIAL SERVICES –

Share with Golden Valley (Billings County Share noted below is 40% of total)

Social Services Director (Golden Valley & Billings)	9,600.00
Social Worker	15,279.02
Eligibility Worker	13,501.30
Administrative Assistant	10,834.37
Eligibility Worker	4.51/hr
Homemaker II	4.36/hr
Homemaker II	4.18/hr
Homemaker II	4.10/hr
Billings County Social Service Board Members	45.00/meeting

Mike Kelley and Cheryl Tollofson met with the board on behalf of the Dickinson Area Library Service and the new bookmobile that services mainly Billings County residents. They requested that the county help with the remaining amount due on the new bookmobile. Arthaud moved to approve \$75,000 toward the bookmobile purchase to come from the 2009 general miscellaneous budget. Thompson seconded. All voted aye.

Larry Reisenauer met with the board concerning the need for a culvert because of drainage problems on the road that divides his land from the landowner on the other side. The board invited Larry to come back at 1:00 when Curt Talkington is on the agenda, as he is the landowner on the other side of the road.

Pat Rummel, Jason Kastrow, Milo Thompson and Grant Geis met with the board to give them an update on the progress of trying to find a way to have the Billings County ambulance always staffed. The position would be advertised for a paramedic interested in moving into the community to assume the position as head of the ambulance. It is their recommendation that the position be under the Emergency Management budget as a county employee. The committee would request that half of the expense be reimbursed by the City of Medora. The additional addressing signs that were budgeted for would be put off until next year, and that way there would be adequate funding in the 2009 Emergency Management budget to cover this additional expense. Arthaud moved to create the position of Ambulance Service Management under the Emergency Management budget, contingent upon the City of Medora reimbursing half of the expenses. Thompson seconded. All voted aye.

The board received an agreement from James J. Wosepka, PC to perform the independent audit for the calendar year 2008. Arthaud moved to approve the agreement. Thompson seconded. All voted aye.

The board received the following permits:

Construction in County Right-of-Way

- Slawson Exploration – Section 18, Township 139, Range 102

Thompson moved to approve the permit. Arthaud seconded. All voted aye.

The board received a request from the DOT inquiring about 2009 traffic count areas. The board will make their decisions prior to the February meeting.

KLJ Engineer Craig Kubas met with the board with the monthly engineer's report and project updates.

Curt Talkington met with the board concerning the same water drainage problem Larry Reisenauer addressed earlier. The board took no action.

Forest Service personnel Tina Thornton, Ron Jablonsky and Jeff Adams met with the board with a draft of a new Forest Service map that includes roads open for public transportation.

The board reviewed the quarterly investment and pledge reports.

The board reviewed the Elk Management study and Arthaud moved to hire Tami Norgard to respond. Thompson seconded. All voted aye.

The board approved the revenue vouchers for the month of December: Clerk of Court \$152.20 County Fees and \$4,689.00 State Fees; Zoning Inspector \$25.00 Permits; County Recorder \$5,305.75 December Collections.

Revenues for materials and/or services rendered in December: Hallie Lavelle \$131.00 dental insurance premium; Randy Kulish \$36.75 crushed gravel; Tim Armbrust \$1,234.80 crushed scoria; Mike Kasian \$81.05 weed spraying; Jason Downing \$58.80 crushed scoria; Byron Richard \$636.19 water; Ron Bock \$117.14 water; Jerry Wagner \$956.19 water; B & B Hot Oil Service \$158.00 water; Roger Malkowski \$463.05 gravel/scoria; Quain Malkowski \$323.40 scoria; Joe Kessel \$240.38 scoria & trucking; Randy Kuntz \$196.14 weed chemical; Public \$25.80 maps; Florian Kuntz \$471.90 scoria & trucking; Amerada Hess Corporation \$5,391.09

blading/seeding/water; Mark Kordon \$420.00 used bridge plank; Dow Agrosiences \$705.00 weed chemical rebate; Roger Klym \$96.30 gravel & trucking; Edwin Cerkoney \$165.38.

Revenues for the month of December: Highway Distribution \$10,765.31; Interest \$32,246.54; BLM Minerals \$504,088.59; Oil & Gas Production Tax \$92,774.00; Licenses & Permits \$7,390.00; Royalties \$82,232.58

The following claims were approved for payment:

Adams, Donna	Recorder – Travel	94335	\$	48.00	
Alternative Sanitation	Haul Waste	94336	\$	141.00	1, 2, 3
Andreas, George & Rose Marie	Gravel	94337	\$	13,979.67	3
Basin Hydraulics Co.	Parts & Supplies	94338	\$	3.03	2
Billings County Ambulance	Budget	94339	\$	3,000.00	
Billings County Rural Fire District	Taxes	94340	\$	30.49	
Billings County Rural Fire District	Budget	94341	\$	55,500.00	
Billings County School District	Shop Rent	94342	\$	300.00	Weed
Billings County School District	Taxes	94343	\$	72,202.28	
Billings County School District	Budget	94344	\$	1,500.00	
Beall Corporation	Parts & Supplies	94345	\$	39.25	3
Beicegel Station	Tire Repair	94346	\$	15.25	1
Belfield Ambulance Service	Budget	94347	\$	1,500.00	
Belfield Automotive Supply, Inc.	Parts & Supplies	94348	\$	677.22	2, 3, G, W
Belfield Fire Department	Emergency Building	94349	\$	25,000.00	
Belfield Plumbing & Heating	Courthouse – Boiler Repairs	94350	\$	399.13	
Best Energy	Propane	94351	\$	5,798.68	2, 3, G
Blue Cross Blue Shield of N.D.	Dental & Vision Premiums	94352	\$	1,735.20	1, 2, 3, G, W
Butler Machinery Company, Inc.	Parts & Supplies	94353	\$	1,106.13	2, 3
Cass County Treasurer	Document Preservation Fund	94354	\$	397.50	
Central Mechanical, Inc.	Courthouse – Heating Repairs	94355	\$	205.00	
CNA Surety	Notary Insurance	94356	\$	50.00	
Computer Software Associates	Recorder – Adapter	94357	\$	157.00	
Dakota Farm Equipment, Inc.	Tractor Rental & Sweeper Repair	94358	\$	3,258.96	1, G
Dakota Rubber Stamp	Signature Stamp	94359	\$	29.95	
Dakota Water Treatment	Water System	94360	\$	25.00	1
Dan’s Interstate Conoco	S.O. – Gas	94361	\$	96.50	
Dickinson Public Library	Bookmobile	94362	\$	75,000.00	
D.V. & R. Crisis Center	Budget	94363	\$	1,200.00	
Elder Care	Budget	94364	\$	10,000.00	
Family Connect Center	Budget	94365	\$	1,000.00	
Fireside Office Solutions	Recorder – Supplies	94366	\$	133.03	
First State Bank of Golva	Direct Deposit Fees	94367	\$	12.00	
G & G Garbage, Inc.	Courthouse Museum – Remodeling	94368	\$	170.00	
Gall’s, Inc.	Ambulance Supplies	94369	\$	194.93	
George’s Tire Shop	Tire Repair	94370	\$	204.00	3
Golden Valley County	Budget	94371	\$	4,600.00	
Golden Valley County	Social Service	94372	\$	6,935.14	
Golden Valley Soil Conservation	Budget	94373	\$	1,000.00	
G.Valley/Billings Social Service	Budget	94374	\$	1,059.00	
Johnson, Christine	Courtyard Remodeling	94375	\$	440.00	
Johnson, Joshua	Courtyard Remodeling	94376	\$	900.00	
Jurgens, Ken	Courthouse Museum – Remodeling	94377	\$	9,423.60	
Kadrmas, Lee, & Jackson, Inc.	Engineering Services	94378	\$	18,310.54	1, 2, 3
Kadrmas, Connie	Courthouse – Maintenance Supplies	94379	\$	37.35	
Kasian, Mike	Mileage	94380	\$	190.00	2
Killdeer Ambulance Service	Budget	94381	\$	500.00	
Mid American Research Chemical	Courthouse – Maintenance Supplies	94382	\$	256.68	
Maximus, Inc.	Dakota Programs – Annual Contract	94383	\$	11,783.48	
Midstate Telephone Company	Courthouse – Telephone Service	94384	\$	1,151.13	
Midstate Communications	Supt. of Schools – Telephone	94385	\$	39.37	
Missouri Valley Petroleum, Inc.	Diesel Fuel	94386	\$	2,356.63	3
National Association of Counties	2009 Membership Dues	94387	\$	400.00	
N.D. Newspaper Association	Publishing	94388	\$	157.50	
N.D. Association of Counties	D & A Testing	94389	\$	100.00	1, 2
N.D. Association of Counties	911 Taxes	94390	\$	244.72	
N.D. Association of Counties	2009 Membership Dues	94391	\$	4,174.00	
N.D. County Auditor’s Association	2009 Membership Dues	94392	\$	75.00	
N.D. County Commissioners Assoc.	2009 Membership Dues	94393	\$	1,055.00	
N.D. Cowboy Hall of Fame	Meeting Room Maintenance	94394	\$	200.00	
N.D. Game & Fish Department	Game Licenses	94395	\$	1,917.00	
N.D.P.E.R.S.	Health Insurance Premium	94396	\$	21,491.20	1, 2, 3, G, W
N.D. County Recorders Association	2009 Membership Dues	94397	\$	75.00	
N.D. Fire & Tornado Insurance	Property Insurance	94398	\$	53.59	1, 2, 3
N.D. State Radio Communications	S.O. – T-1 Line	94399	\$	120.00	
N.D. State Treasurer	Clerk of Court Fees	94400	\$	4,691.74	
N.D. Workforce Safety Insurance	Ambulance – Volunteer Insurance	94401	\$	250.00	
O’Brien Welding	Machine Work	94402	\$	37.50	3
Parent Family Resources Center	Budget	94403	\$	1,368.00	
Parkway Ford	Parts & Repairs	94404	\$	837.06	1
Performance Truck Center	Parts & Repairs	94405	\$	489.16	2

Pitney Bowes Reserve Account	Replenish Postage Machine	94406	\$	1,200.00	
Prairie West Development	Budget	94407	\$	3,000.00	
Premier Specialty Vehicles	Ambulance Equipment	94408	\$	10,800.00	
RDO Equipment Company	Parts & Repairs	94409	\$	550.00	3
Roosevelt Custer Regional Council	Budget	94410	\$	4,000.00	
Roughrider Electric Cooperative	Electricity	94411	\$	1,761.00	1, 2, 3, G
Runnings Supply, Inc.	Parts & Supplies	94412	\$	62.92	2
Southwest Business Machines	Office Supplies & Repairs	94413	\$	48.89	3, G
Schmidt Repair, Inc.	Parts & Repairs	94414	\$	2,726.82	2, 3
Sherwin Williams	Courtyard Paint	94415	\$	263.89	
Stark County Auditor	Budget	94416	\$	20,525.86	
Stein's, Inc.	Courthouse – Maintenance Supplies	94417	\$	370.27	
Sunrise Youth Bureau	Budget	94418	\$	5,000.00	
Southwest Community Service	Budget	94419	\$	1,700.00	
Southwestern District Health Unit	Taxes	94420	\$	9.09	
Southwestern District Health Unit	Budget	94421	\$	3,500.00	
Southwest Multi-Co. Correction Ctr.	Budget	94422	\$	23,333.00	
Southwest Multi-Co. Correction Ctr.	Prisoner Care	94423	\$	238.15	
Southwest Water Authority	Water Usage	94424	\$	40.91	3
Southwest Water Authority	Taxes	94425	\$	2.74	
Thompson, Allan T.	Mileage	94426	\$	120.00	1
Tom's Service Center	S.O. – Service Work	94427	\$	42.60	
Theodore Roosevelt Expressway	5 Yr. Term Pledge	94428	\$	8,000.00	1, 2, 3
Verizon	Cellular Service	94429	\$	169.99	2, G
Viking Glass	Courthouse – Security Doors	94430	\$	12,180.00	
Western Dakota Oil, Inc.	Parts & Supplies	94431	\$	38.50	1
Western Soil Conservation District	Budget	94432	\$	6,000.00	
Westlie Truck Center	Parts & Supplies	94433	\$	815.74	3
Alltel	Cellular Service	94471	\$	383.78	1, 3, G
American Family Life Assurance	Premium	94472	\$	625.29	
Consolidated	Internet Service	94473	\$	240.45	2, 3, W
Discovery Benefits, Inc.	Administrative Fees	94474	\$	90.00	
Discovery Benefits, Inc.	Premium	94475	\$	1,918.35	
Information Technology Dept.	S.O. – T-1 Line	94476	\$	415.40	
Job Service of North Dakota	Unemployment Taxes	94477	\$	1,963.45	1, 2, 3, G, W
Medora, City of...	Courthouse – Utilities	94478	\$	191.25	
N.D.P.E.R.S.	Deferred Comp. Premium	94479	\$	3,889.00	
N.D.P.E.R.S.	Retirement	94480	\$	9,631.87	1, 2, 3, G, W
N.D. State Tax Commissioner	State Withholding Taxes	94481	\$	6,350.84	
N.D. Teachers Fund	Retirement	94482	\$	208.70	
Prudential	Deferred Comp. Premium	94483	\$	50.00	
Qwest	Telephone Service	94484	\$	299.33	1, 2, 3, G, W
Reservation Telephone Cooperative	Telephone Service	94485	\$	58.65	1, 2, 3, G
N.D. State Tax Commissioner	Sales & Use Tax	94486	\$	<u>453.60</u>	

Payroll in the following amounts were approved for December: General Fund \$55,816.99; Road and Bridge Fund \$59,749.76; Weed Fund \$3,362.67

With there being no further business, the meeting adjourned at 2:00 P.M.

Michael E. Kasian, Chairman

Attest: _____

Joan Jurgens, Auditor/Treasurer