

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING – JUNE 7, 2011**

The meeting was called to order at 9:00 A.M. with Commissioners Arthaud, Thompson and Kasian in attendance.

Others present during portions of the meeting were: Joe Larivee; Donna Adams; Tim Moore, Senator Conrad's Office; Joanne Beckman, DSU Energy Impact Symposia Coordinator; John Hurlimann, DSU Director of the Office of Extended Learning; Don Heiser; Tim Solberg; Dave Jurgens; Pat Rummel; Jason Kastrow; John Tczap; Jeff Iverson; Jay Brovold; Tina Thornton; Ron Jablonski, Russ Walsh; Craig Kubas; Dana Wanner; Stacey Swanson

Kasian moved to approve the minutes from the May 3, 2011 regular meeting and the May 22, 2011 special emergency meeting. Thompson seconded. All voted aye.

Joe Larivee with JPL Architecture met with the board concerning the areas of the courthouse roof that is leaking into the building. JPL Architecture, along with CW Engineering, have designed a roofing solution plan and cost estimate.

Joanne Beckman and John Hurimann with Dickinson State University were present for an energy impact outreach symposia concerning issues related to energy development in the area. Tim Moore with Senator Conrad's office was also in attendance.

Don Heiser and Tim Solberg discussed the change orders received from RAM Construction. The change orders for additional funds to cover sales tax were unacceptable. The county will reimburse for sales tax RAM Construction and subcontractors were charged for materials only. The board instructed the auditor to relay that information back to the company and request revised change orders be submitted to the county. Don Heiser will work with RAM to get revised change orders for the electrical work.

Ron Jablonski, Tina Thornton and Russ Walsh with the Forest Service were present for the annual meeting. Topics of discussion were maintenance agreements, road projects, easements and erionite thresholds and travel management.

Craig Kubas with Kadrmas, Lee & Jackson met with the board for the monthly engineer's report.

At 1:00 P.M., the board recessed as the Board of County Commissioners and convened as the County Board of Equalization. Tax Director Dana Wanner and Deputy Tax Director Stacey Swanson explained the process and reported on the county valuations. Leonard and LaVerne Kordonowy appeared to discuss the valuation and taxes on the old gas plant they bought back from Western Gas. Thompson moved to approve the assessments and valuations as presented. Arthaud seconded. All voted aye.

At 1:45 P.M., Thompson moved to adjourned as the County Board of Equalization and reconvene as the Board of County Commissioners. Arthaud seconded. All voted aye.

The board received and approved the following permits:

Construction in County Right-of-Way Permits

- Von & Noreen Johnson – Section 26, Township 141, Range 99 along 29<sup>th</sup> St SW
- Kevin Kessel – Section 24, Township 142, Range 100 existing approach on 132<sup>nd</sup> Ave SW
- Ernest & Nell Buckman – Section 19, Township 139, Range 100 along 39<sup>th</sup> St SW
- Steven Klem – Section 22, Township 140, Range 100
- Burlington Resources – Section 16, Township 141, Range 100

It was noted that the section line variance granted to Jeff and Rhonda King to build a house 50 feet off the section line was approved, but never reflected as such in the minutes. Thompson moved to re-affirm approval of the variance. Arthaud seconded. All voted aye. The zoning board approved the building application for the Billings County Weed Board. Arthaud moved to approve the application. Thompson seconded. All voted aye. The application submitted by Mike, Connie and Mark Kasian to build on 3 acres was approved by the zoning board, as it was their understanding that the 5 acre minimum buildable lot stipulation was not in the new zoning

ordinance. It has since been noted that it is in the agricultural section of the new zoning ordinance. Arthaud moved to approve the variance. Thompson seconded. All voted aye.

The board was informed that within three months after official publication of each federal decennial census, the chairman of the board must organize a board to consider redistricting. The official publication was dated March 16, 2011, and Chairman Arthaud has called for a redistricting board to hold an organizational meeting on June 9, 2011. Members of the board, per North Dakota Century Code are the Chairman of the Board of County Commissioners, State's Attorney, a citizen appointed by the county commissioners, a citizen or governing body representative appointed by the city council, and a citizen at large appointed by the redistricting board at their organizational meeting. Arthaud moved to appoint Connie Hartman to the board. Thompson seconded. All voted aye. Arthaud moved to pay the board members who are not already employed by the county or city \$50 per meeting plus mileage. Thompson seconded. All voted aye.

Two weed board members terms expire on June 30, 2011. Kevin Fugere has agreed to another term. Kasian moved to reappoint Kevin to another four year term. Arthaud seconded. All voted aye. Martin Haag chose not to take re-appointment for another term. Kasey Malkowski agreed to fill that position. Thompson moved to appoint Kasey to a four year term. Arthaud seconded. All voted aye.

Two member terms on the Social Service board expire June 30, 2011. The board will seek members to serve on that board.

Pat Rummel, Dave Jurgens, Jason Kastrow, John Tczap and Jeff Iverson gave the board an update on the flood issues and bills. FEMA has been here for an initial assessment. The board was informed that with the recent flood issues, the 2011 emergency budget needs to be amended from \$100,000 to \$500,000. There is sufficient money in the emergency fund to accommodate the budget amendment. Arthaud moved to approve the amendment. Thompson seconded. All voted aye.

The board approved the revenue vouchers for the month of May: Zoning Inspector \$500.00 permits; EMS/Ambulance \$2,550.97; May collections; County Recorder \$11,265.74 May collections; Clerk of Court \$71.00 May collections; Sheriff \$109.62 grant reimbursement.

Revenues for materials and/or services rendered in May: Brandon Hodny \$10.75 map; Judy Babeck \$75.00 snow removal; Thomas Grosulak \$43.50 insurance premium; Stopplesworth & Sons \$2,835.00 scoria; Badlands Ministries \$208.80 scoria & trucking; TRMF \$451.80 scoria & trucking; ND Dept. of Human Services \$537.60 training reimbursement; Public \$10.00 copies; Mike Brister \$32.26 maps; Aurora Energy \$26.88 maps;

Revenues for the month of May: ND State Land Dept. \$4448.73 PILT; Roosevelt-Custer Regional Council \$10,166.67 loan payment; ND Dept. of Health \$9,408.45 staffing grant; Highway Distribution Tax \$11,096.99; Oil & Gas Production Tax \$262,375.72; Interest \$4,297.55; Royalties \$94,837.75;

The following claims were approved for payment:

3D Specialties, Inc.	Telespar	00001	\$	4,659.00	1
Acme Electric	Parts & Supplies	00002	\$	820.64	3
Adams, Donna	Recorder – Travel Expense	00003	\$	56.46	
Adams, James W.	2011/2012 Gravel Lease	00004	\$	500.00	3
Advanced Business Methods	Recorder – Copy Paper	00005	\$	277.50	
Alternative Sanitation	Garbage Removal	00006	\$	150.00	1, 2, 3
Ameripride Linen Service	Mat Rental	00007	\$	81.15	2, 3
Andreas, George & Rose Marie	Rough Scoria Royalties	00008	\$	150.00	3
APCO International	D.E.M. – FCCA Frequency Fees	00009	\$	100.00	
Badlands Heating & Air	Generator Set-up	00010	\$	300.00	1
Billings County Ambulance	E.V.O.C. Grant	00011	\$	780.00	
Billings County Auditor	S.W. Association of Counties Mtg.	00012	\$	78.25	
Billings County Rural Fire District	Taxes	00013	\$	234.09	
Billings County Pioneer	Publishing	00014	\$	516.30	
Billings County School District	Taxes	00015	\$	74,455.33	
Belfield Automotive Supply, Inc.	Parts & Supplies	00016	\$	1,448.46	1, 2, 3, W
Belfield Plumbing & Heating	Courthouse – Sump Pump	00017	\$	1,185.95	
Best Energy	Courthouse – Propane	00018	\$	3,423.75	
Bismarck Tribune	Publishing	00019	\$	75.24	2
Blue Cross Blue Shield of N.D.	Dental & Vision Premiums	00020	\$	2,345.40	1, 2, 3, W, G

Boltz Construction	Blade Roads	00021	\$	1,681.00	3
Booke, Travis	Risk Mgmt. – Wellness Program	00022	\$	200.00	
Bound Tree Medical, LLC	Ambulance – Medical Supplies	00023	\$	9,334.59	
Butler Machinery Co.	Parts & Supplies	00024	\$	523.89	1, 3
Cash, Kathy	Deputy Auditor – Travel Expense	00025	\$	20.40	
Cass County Treasurer	Document Preservation Fund	00026	\$	346.00	
Cerkoney, Cathy	Zoning Meeting – Mileage	00027	\$	70.70	
Channing Bete Co.	Ambulance – Training Materials	00028	\$	1,214.26	
Charbonneau Car Center	Ambulance – Parts & Service	00029	\$	75.85	
Chesak Seed House	Seed	00030	\$	474.70	3
Comfort Inn – Bismarck	S. O. – Travel Expense	00031	\$	126.00	
Cowboy Café	Recorder – Court Refreshments	00032	\$	42.00	
CR Autoglass & Accessories	Parts & Repair	00033	\$	103.90	2
Creative Energy	Diesel Fuel & Weed Supplies	00034	\$	10,325.02	1, W
Dakota Farm Equipment, Inc.	Parts & Supplies	00035	\$	153.57	1, G
Dakota Farm Equipment, Inc.	2009 Rear Blade	00036	\$	865.00	1
Dakota Filter Supply	Parts & Supplies	00037	\$	196.25	3
Dan’s Interstate Conoco	Courthouse & S. O. – Gas	00038	\$	300.11	
Dickinson Public Library	Library Services	00039	\$	3,414.90	
Dickinson Ready Mix Company	Flood – Fill Sand	00040	\$	107.60	
Electronic Communications	Radio – Repairs	00041	\$	81.00	1
Elkhorn Café	Flood – Supplies	00042	\$	1,878.55	
Emergency Medical Supplies	Ambulance – Medical Supplies	00043	\$	111.89	
Expressway Inn – Bismarck	Ambulance – Travel Expense	00044	\$	76.95	
Fastenal Company	Shop Supplies	00045	\$	233.63	2
Fedex	Postage	00046	\$	28.53	
Fisher Industries	Flood – Washed Sand	00047	\$	1,692.74	
Four Season Trophies	Veteran Service Office – Retirement	00048	\$	56.60	
George’s Tire, Ltd.	Tires	00049	\$	2,095.00	2
Gilseth, Mitchel	Risk Mgmt. – Wellness Program	00050	\$	200.00	
Golden Valley County	Social Service	00051	\$	8,950.31	
Great Plains National Bank	Safety Deposit Box – Fee	00052	\$	35.00	
Heartland Engineering	South Ash Coulee Road	00053	\$	13,005.03	2
Heiser Electric, Don	Electrical Parts & Repair	00054	\$	994.83	2, G
Heiser, Don	Zoning Meeting – Mileage	00055	\$	51.32	
Hlebechuk Construction	Blade Roads & Build Firehall Pad	00056	\$	48,913.50	1, 2
Institute of Local Government	D.E.M. – I.L.G. Class Fees	00057	\$	50.00	
Interstate Engineering, Inc.	Firehall – Survey	00058	\$	3,197.90	2
Jiran Architects & Planners	File Electronic Plans – New Firehall	00059	\$	176.84	3
JobsHQ	Tax Director – Publishing	00060	\$	446.60	
Johnston Fargo Culvert, Inc.	Culverts	00061	\$	9,567.91	1
Jurgens, Dave	S. O. – Travel Expense	00062	\$	170.10	
Jurgens, Joan	Auditor – Travel Expense	00063	\$	32.13	
Kadrmass, Lee, & Jackson, Inc.	Engineering	00064	\$	128,667.61	1, 2, 3
Kasian, Connie	Zoning Meeting – Mileage	00065	\$	65.60	
Kasian, Michael E.	Commissioner – Mileage	00066	\$	265.71	2
Kessel, Anita	Zoning Meeting – Mileage	00067	\$	75.80	
Kessel, Kevin	Zoning Application – Refund	00068	\$	200.00	
Kevin’s Auto & Truck Repair	Parts & Repairs	00069	\$	772.33	2
Kordonowy Family Trust	Firehall – Acreage	00070	\$	14,520.00	2
Krush, Paul	Zoning Meeting – Mileage	00071	\$	77.84	
Lacal Equipment, Inc.	Chains	00072	\$	1,165.65	3
Lyle Signs, Inc.	Road Signs	00073	\$	347.37	3
Matthew Bender & Company	Legislative Updates	00074	\$	293.94	
McJunkin Redman Corp.	Parts & Supplies	00075	\$	278.48	2, 3
Medica	Ambulance – Reimbursement	00076	\$	102.83	
Medora Convenience Store	Flood – Supplies	00077	\$	768.18	
Medora, City of...	Taxes	00078	\$	222.35	
Metro-Billing Service	Ambulance – Runs	00079	\$	60.00	
Midstate Telephone Company	911 Changes	00080	\$	6.00	
Midstate Telephone Company	Courthouse – Telephone Service	00081	\$	938.73	
Mobile Binders	Recorder – Docket Binders	00082	\$	812.32	
Missouri Valley Petroleum, Inc.	Gas & Diesel Fuel	00083	\$	33,749.78	2, 3, G
N.D. Newspaper Association	Publishing	00084	\$	167.10	
N.D. Association of Counties	Taxes	00085	\$	112.29	
N.D. Association of Counties	Workers Comp. – Premium	00086	\$	2,555.82	1, 2, 3, W, G
N.D. Dept. of Transportation	License & Title 2011 Chevy Pickup	00087	\$	11.50	3
N.D.P.E.R.S.	Health Insurance Premium	00088	\$	31,062.43	1, 2, 3, G, W
N.D. Safety Council	Membership Dues	00089	\$	175.00	
N.D. State Treasurer	Clerk of Court Fees	00090	\$	101.41	
Never Enough Thyme Greenhouse	Courthouse – Maintenance Supplies	00091	\$	335.96	
Newby’s Ace Hardware	Parts & Supplies	00092	\$	428.54	1, G
Northwest Tire, Inc.	Tire Repair & Alignment	00093	\$	217.64	3
O’Brien, Birdie & Mony Wolf	Risk Mgmt. – Training Expense	00094	\$	285.00	
Off Road Software, Inc.	G.I.S. Software	00095	\$	1,400.00	
Oilind Safety	Flood – Safety Gear	00096	\$	609.10	
OK Tire Stores	Tires	00097	\$	1,049.32	3
Pitney Bowes	Courthouse – Replenish Postage	00098	\$	1,200.00	
Postmaster	Courthouse – P.O. Box Rental	00099	\$	312.00	
Pump Systems, Inc.	Parts & Supplies	00100	\$	774.77	1, 3, G
RAM General Contracting, Inc.	Building – Construction	00101	\$	168,506.50	2, 3
Ramkota Hotel – Bismarck	Ambulance, etc. – Travel Expenses	00102	\$	345.00	

Ray's Auto Electric, Inc.	Parts & Repairs	00103	\$	96.30	1
Respond Systems	Replenish First Aid Kits	00104	\$	420.29	2, G
Ron's Extinguisher Service	Service – Fire Extinguishers	00105	\$	1,520.00	1, 2, 3, W
Roosevelt-Custer Regional Council	Infrastructure Grant	00106	\$	6,000.00	
Roosevelt-Custer Regional Council	Mitigation Plan Grant	00107	\$	2,996.37	
Roughrider Steakhouse	D.E.M. – Training Expenses	00108	\$	153.00	
Roughrider Electric Cooperative	Electricity	00109	\$	1,422.63	1, 2, 3, W, G
Roughrider Speed Center	S. O. – Parts & Supplies	00110	\$	439.99	
Rudy's Lock & Key	Key Safe & Supplies	00111	\$	45.77	3
Rummel, Patrick	D.E.M. – Travel Expense	00112	\$	179.90	
Runnings Farm & Fleet, Inc.	Shop Supplies	00113	\$	1,226.25	1, 2, 3, W
Sax Motor Company	Parts & Supplies	00114	\$	270.00	3
Sax Motor Company	2011 Chevrolet Pickup	00115	\$	36,548.00	3
Southwest Business Machines	Courthouse – Office Supplies	00116	\$	858.67	
Share Corporation	Courthouse – Maintenance Supplies	00117	\$	103.81	
Smart Computers & Consulting	Computers & Technical Support	00118	\$	743.74	1, G
Stein's, Inc.	Courthouse – Maintenance Supplies	00119	\$	1,204.15	
Stryker Sales Corporation	Ambulance – Medical Supplies	00120	\$	3,431.02	
SuperPumper, Inc.	S. O. – Gas	00121	\$	122.00	
Southwest Grain Cooperative	Seed	00122	\$	740.00	2
Southwestern District Health Unit	Taxes	00123	\$	114.14	
Southwestern Multi-Co. Correction Ctr.	Prisoner Care	00124	\$	2,730.00	
Southwest Water Authority	Taxes	00125	\$	31.41	
Southwest Water Authority	Water Usage	00126	\$	319.90	1, 2, 3
Southwest Wireless	S. O. – Cellular Parts	00127	\$	32.99	
Tczap, John	Zoning Meeting – Mileage	00128	\$	35.00	
Team Laboratory Chemical Corp.	Road Patch	00129	\$	618.00	1
Thompson, Allan T.	Commissioner – Mileage	00130	\$	305.49	1
Tractor & Equipment Co.	Parts & Supplies	00131	\$	660.00	3
Theodore Roosevelt Medora Found.	Flood - Supplies	00132	\$	21.90	
Verizon Wireless	Cellular Service	00133	\$	191.93	2, G
Wal-Mart	Supplies	00134	\$	287.70	2, 3, G
Wanner, Dana	Tax Director – Travel Expense	00135	\$	147.40	
West Dakota Oil, Inc.	Drum Oil & Propane	00136	\$	635.28	1
Western Edge Bookstore	Weed – Plat Books	00137	\$	96.00	
Western Fire & Safety	Safety Gear	00138	\$	423.60	3, W
Western Pump & Dredge	Flood – Pump Rental	00139	\$	1,365.00	
Westlie Truck Center	Parts & Supplies	00140	\$	964.36	3
Wosepka CPA, James J.	2010 Fiscal Year Audit – Fees	00141	\$	2,412.50	
Alltel	Cellular Service	00205	\$	286.45	1, 3, G
American Family Life Assurance	Premium	00206	\$	640.69	
AT & T	Cellular Service	00207	\$	313.96	1, 3
Consolidated	911 Changes & Internet Service	00208	\$	242.45	2, 3, W, G
Discovery Benefits, Inc.	Administrative Fees	00209	\$	84.00	
Discovery Benefits, Inc.	Premium	00210	\$	1,816.69	
Heiman, Inc.	Fire District – 2011 Int'l Chassis	00211	\$	105,100.00	
Information Technology Dept.	S.O. – T-1 Line	00212	\$	444.00	
Medora, City of...	Courthouse – Utilities	00213	\$	201.30	
State Dispersment Unit	Garnishment	00214	\$	412.00	
N.D.P.E.R.S.	Deferred Comp. Premium	00215	\$	4,664.00	
N.D.P.E.R.S.	Retirement	00216	\$	12,033.25	1, 2, 3, W, G
Prudential	Deferred Comp. Premium	00217	\$	50.00	
Qwest	Telephone Service	00218	\$	365.96	1, 2, 3, W, G
Reservation Telephone Cooperative	Telephone Service	00219	\$	64.49	1, 2, 3, G
Visa	Flood, Ambulance, etc. – Expenses	00220	\$	3,590.51	

Payroll in the following amounts were approved for May: General Fund \$79,599.61; Road and Bridge Fund \$67,915.44; Weed Fund \$5,206.65

With there being no further business, Kasian moved to adjourn the meeting 3:30 P.M. Arthaud seconded. All voted aye.

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James Arthaud, Chairman

Attest: \_\_\_\_\_

Joan Jurgens, Auditor/Treasurer