

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING JULY 6, 2023.**

The meeting was called to order by Chairman Lester Iverson at 9:00 A.M. with Commissioners Dean Rodne and Steven Klym in attendance.

Others were present during portions of the meeting: State's Attorney Patrick Weir, Deputy Auditor Jonna Bertelsen, Maintenance Supervisor Travis Bertelsen, Clerk/Recorder Juliana Hammerstrom, Tax Director Stacey Swanson, Ambulance Director Mitch Gilseth, Ambulance Director Kyle Michels, Weed Supervisor Katie Dillman, Sheriff Dean Wyckoff, Road Superintendent Pat Redmond, Brian Schmidt, Tami Norgard, Holly Praus, Amber Hofstad, Amy McCann.

The Pledge of Allegiance was recited. Iverson stated the portion that discussed holding ponds were incidentally written as disposal pits. That change was made. Klym moved to approve the meeting minutes of the June 6, 2023 regular commission meeting with the change. Rodne seconded. All voted aye.

Discussion to potentially set special meeting for general department head budgets. Rodne moved to approve agenda. Klym seconded. All voted aye.

Maintenance Supervisor Travis Bertelsen gave his monthly report. The emergency exit located in the auditor's office area that connects with the commission room will be started in August pending when materials will be in. The generator is still on hold, the company is waiting for the transfer switch to show up. Travis is working with the city still to get the dumpster rental plan figured out.

Sheriff Wyckoff gave his monthly report. The office is up 100 calls since last year. 10th street citations were up due to Highway 85 being closed. Residents were appreciative of the additional patrolling in the area, increased patrol and truck monitoring had a couple overload tickets. Credit card payments were discussed.

Ambulance Directors Mitch Gilseth and Kyle Michels gave their monthly report by paper as they had to leave on an emergency call.

Katie Dillman gave her monthly report. The drone pilot will be here the week of the 17th. Working on county roads and forest service areas. They are roughly one month out on requests. Katie and the weed board reached an agreement on the Theodore Roosevelt Presidential Library site weed control plan.

Road Superintendent Patrick Redmond gave his monthly report. Klym asked how 10th St held up during the detour on highway 85. The road held up with a few soft spots but with the reroute that is expected with heavy loads, they may look into milling it next year. Redmond researched businesses that sold water in the area. Klym moved to allow for \$10/1000 gallons of water purchased from residents of the county. Rodne seconded. All voted aye. Klym asked about dust control in some spots that are at .2 mile and asked that we possible move it to .3 miles. Iverson and Rodne were in agreement with Redmond to keep it at .2 miles. Ben Simons submitted a \$4,000 invoice to the county for loss of production since the reclamation area located on his property collapsed when it settled. This is around 20 acres of land not being utilized. The commissioners feel this should be sent to Fisher's Sand and Gravel.

States Attorney Weir gave his monthly report. He discussed his meetings with the Theodore Roosevelt Presidential library and the work on the HR policy manual revision.

Auditor Lamb gave her monthly report. The new county credit cards were received yesterday and will be distributed out to department heads next week. The office has a meeting with Executime this Friday to discuss the timeclock system.

Tax/Zoning Director Stacey Swanson was present to give her monthly report. Swanson presented the board with 3 ARW applications.

1. 2023-14 – Ragnar Exploration – approach 39th ST SW – 17-139-100
2. Pipeline 4454 – Don Schmeling – Third Creek Rd – SW Water 12-137-101
3. 2023-15 – TRPL – other construction in the section line right-of-way. Improve existing access road and parking lot. Southwest water lines. Temporary construction road.

Rodne moved to approve the ARW permits as presented. Klym seconded. All voted aye.

At the previous zoning meeting the Medora Area Plan draft was reviewed. The board will be working on the date of the public hearings, likely September/October timeframe. The DOT transportation plan for Medora Pacific Ave will be have scheduled a public input session on alternatives and overview will be July 27 from 5-7pm.

One application in the extraterritorial zoning area was submitted to zoning from Jim Bridger to build a 50' x 90' garage at his house below his main home. The zoning board sent recommendations to the city suggesting that

the garage be built smaller due to county regulations stating that the garage must be smaller than the main home and it will come back for approval at this month's meeting. Short term rentals will also be brought forward at the next meeting.

Attorney Brian Schmidt with Smith, Porsborg, Schweigert, Armstrong, Moldenhauer & Smith was present to give the updates to the HR policy manual. Schmidt went through the manual and informed the board of the changes.

Klym moved to adopt the HR policy manual with two changes and have it sent out immediately. The changes were to remove the named holidays and state that the commission sets them in the January meeting resolutions and to change page 5 to Roughrider North Human Service Zone instead of Billings and Golden Valley County Social Service Board. Rodne seconded. All voted aye.

States Attorney Weir suggested that the commission go into executive session to discuss the negotiations for the Little Missouri River Crossing. Iverson moved to enter executive session pursuant to NDCC Section 44-04(19.1) & (19.2) to consult with the attorneys regarding negotiating with the landowners to acquire the property for the bridge crossing. Klym seconded. Iverson asked for discussion. Rodne asked if necessary to go into executive session. Tami Norgaard from Vogel Law Firm is going to discuss the responses from the parties involved so that the board can discuss how to respond. She stated negotiating terms and contract negotiations with the attorney is proper. Iverson asked for a roll call vote to go into executive session. Iverson aye. Klym aye. Rodne nay. Motion carried. Adjourned the regular meeting at 11:03 am. The board entered into executive session at 11:04 am. The individuals present for the executive session were Commissioners Iverson, Rodne and Klym, States Attorney Weir, Attorney Tami Norgard, Auditor Marcia Lamb, Deputy Auditor Jonna Bertelsen. The executive session was recorded. The board exited executive session at 11:58am and the public was invited back into the commission room.

Holly Praus and Amber Hofstad with Sunrise Youth Bureau were present to give their annual report and request for the 2024 budget of \$7,000.

Amy McCann with the Theodore Roosevelt Presidential Library was present to request a letter of support for the TRPL Destination Development grant application with the state of ND. Rodne moved to approve the letter of support for the TRPL Destination Development grant application. Klym seconded. All voted aye.

Auditor Lamb asked that we set a special meeting for the department budget reports. Klym made the motion to set the special meeting for July 26th at 1:00pm for budget review. Rodne seconded. All voted aye.

The board recessed for lunch from 12:30pm to 1:30 pm.

The board then traveled individually to the south Medora county emergency buildings and then to the county buildings in Fryburg to inspect the conditions and usage. No decisions were made during this time.

The following claims were approved for payment:

Blue Cross Blue Shield of ND	23036	\$	4,264.00
ND Public Employee Retirement Sy	23037	\$	834.23
AF Services LLC	23038	\$	2,340.00
Aramark	23039	\$	483.47
Arcasearch	23040	\$	11,518.38
Badlands Auto and Diesel	23041	\$	2,474.07
Baranko Deanna	23042	\$	326.96
Baughman James	23043	\$	104.00
Baymont Inn & Suites	23044	\$	194.48
Belfield Automotive Supply Inc	23045	\$	2,987.83
Big Horn Tire	23046	\$	1,196.00
Billings County Hist Society	23047	\$	101.67
Billings County Rural Fire Dist	23048	\$	1,886.42
Billings County School Dist	23049	\$	1,820.98
Blue Sky Dumpsters, LLC	23050	\$	360.00
Boespflug Trailers & Feed	23051	\$	302.50
Boss Office Products	23052	\$	5,902.14
Bound Tree Medical LLC	23053	\$	301.89
Brosz Engineering Inc	23054	\$	32,757.50
Butler Machinery Co	23055	\$	1,271.34
Capital One	23056	\$	462.06
Cerberus Security	23057	\$	30.00
Cerkoney Cathy	23058	\$	95.85
Charbonneau Car Center	23059	\$	324.36

Collins Travis	23060	\$	45.50
Corneil Todd	23061	\$	50.00
Creative Energy	23062	\$	1,315.07
Custer's Cottage	23063	\$	75.00
Dickinson Public Library	23064	\$	4,848.39
Dickinson Tire Inc	23065	\$	176.90
East End Auto & Truck Parts	23066	\$	363.00
Ecolab Pest Elim Div	23067	\$	354.33
Electro Watchman Inc	23068	\$	1,103.80
ERE Trucking LLC	23069	\$	4,620.00
Farmers Union Oil - Beach	23070	\$	9,091.97
First Initial Respond Systems	23071	\$	1,419.02
Forsgren Associates Inc	23072	\$	44,100.23
Four Corners Café	23073	\$	240.00
Gall's Inc	23074	\$	96.19
George's Tire LTD	23075	\$	19,976.00
Gooseneck Implement	23076	\$	207.23
Grand Forks Fire Equipment	23077	\$	332.36
GS Publishing	23078	\$	333.06
Haight Reghan	23079	\$	104.00
Hestekin NPR/IC Jennifer	23080	\$	150.00
Hlebechuk Construction Inc	23081	\$	53,798.00
Hlebechuk Construction Inc	23082	\$	24,254.51
HP Inc	23083	\$	178.99
HR Collaborative	23084	\$	50.00
J and J Operating LLC	23085	\$	1,256.42
Just-In Glass	23086	\$	441.57
Kessel Anita F	23087	\$	102.40
KLJ Engineering LLC	23088	\$	7,349.00
Klym Steve	23089	\$	199.78
Krebs Machine & Repair	23090	\$	1,612.23
Kubik Bogner Ridl & Selinger PLLP	23091	\$	3,000.00
Linde Gas & Equipment Inc	23092	\$	94.55
Martin Construction	23093	\$	44,759.33
Menards Dickinson	23094	\$	1,618.65
Metro-Billing Services	23095	\$	96.00
MGM Rural Sanitation LLC	23096	\$	356.37
Mid-American Research Chemical	23097	\$	345.64
Motorola Solutions	23098	\$	250.09
ND Association of Counties	23099	\$	567.00
ND Association of Counties	23100	\$	160.50
ND Attorney General's Office	23101	\$	680.00
ND State Treasurer	23102	\$	798.10
NDACo Resources Group Inc	23103	\$	673.74
NDACS	23104	\$	50.00
NDLTAP-UGPTI	23105	\$	175.00
Nelson International	23106	\$	6,635.70
Newby's Ace Hardware	23107	\$	529.00
Nitro-Green Professional Lawn & Tree Care	23108	\$	85.00
North Dakota Public Health Ins Trust	23109	\$	325.00
Nutrien Ag Solutions	23110	\$	450.00
O5 Motorsports, LLC	23111	\$	115.20
Penguin Management Inc	23112	\$	2,940.00
Performance Truck Center	23113	\$	6,935.40
Pickett Thomas	23114	\$	13,000.00
Project Pros LLC	23115	\$	3,686.00
Putnam Karen	23116	\$	51.31
Red Rock Ford	23117	\$	143.45
Redmond Jenna	23118	\$	125.00
RELX, INC	23119	\$	233.40
Rodne, Dean	23120	\$	59.17
Romanyshyn Trucking	23121	\$	6,580.00
Runnings Supply Inc	23122	\$	60.53
Sanford Inpt Pharmacy	23123	\$	30.00

Service Printers	23124	\$	85.00
Shockley Kyle	23125	\$	350.50
Smith Porsborg Schweigert Armstrong	23126	\$	4,876.23
Southwest Water Authority	23127	\$	2,985.56
Southwestern Dist Health Unit	23128	\$	1,481.05
Stein's Inc	23129	\$	235.84
Swanson Stacey	23130	\$	222.35
Syminow Rodney	23131	\$	69.65
Thompson Patty	23132	\$	91.70
Thyssen Krupp Elevator	23133	\$	603.95
Total Safety US Inc	23134	\$	233.90
TrueNorth Steel Inc	23135	\$	26,339.08
Twin City Roofing LLC	23136	\$	17,011.00
Uniform Center	23137	\$	431.97
US Postal Service	23138	\$	2,400.00
US Postal Service	23139	\$	584.00
Verizon Wireless	23140	\$	2,562.95
Vogel Law Firm	23141	\$	5,621.00
Warne Chemical & Equipment	23142	\$	538.44
Weir H Patrick	23143	\$	430.00
West Dakota Oil Inc	23144	\$	1,307.38
West Plains Inc	23145	\$	88.22
Western Choice Cooperative	23146	\$	35,836.06
Westlie Crossroads Truck Ctr	23147	\$	10,862.82
Williston, City of	23148	\$	925.00
Wyckoff Dean	23149	\$	45.00
Zook Elizabeth	23150	\$	104.00
CenturyLink	23151	\$	951.61
Information Technology Dept	23152	\$	1,353.75
Medora, City of	23153	\$	689.67
Reservation Telephone	23154	\$	40.00
Roughrider Electric Coop Inc	23155	\$	3,013.27
RTC Networks	23156	\$	1,151.18
Verizon Wireless	23157	\$	55.52
Visa	23158	\$	2,473.98
Visa	23159	\$	1,969.39
Wex Health Inc	23160	\$	54.02
Charles Schwab	23161	\$	57,247.55
ND Public Employee Retirement Sy	23162	\$	9,515.00
ND Public Employee Retirement Sy	23163	\$	46,804.06
NDFOP State Lodge Treasurer	23164	\$	54.00
North Dakota Public Health Ins Trust	23165	\$	82,981.69
State Dispersment Unit	23166	\$	1,077.00
Wex Health Inc	23167	\$	1,906.27

The board approved the revenue vouchers for the month of June: Recorder \$3,956.20; Zoning \$88549.24; Court \$100; EMS \$11,404.15; Sheriff \$817.50.

Revenues for materials and/or services rendered in June: Perry Redmond \$381.75 scoria & hauling; Jerett & Hanna Freiboth \$542.40 gravel & hauling; Weed spraying: Shane Wagner \$59.78, Abe Dillman \$69.30, Laura Filkowski \$52.26, SJA Properties \$93.32, Delry Sabrosky \$9.52, Ted Renner \$33.86, Albert Schaeffer \$72.66, Bennett Creek Ranch \$65.05, Juliana Hammerstrom \$14.78, Chad Crist \$7.38, LS Services \$221.45, Kay Tescher \$133.34, Vernon Polensky \$84.58, Dan Obrugewitch \$74.50, Katie Dillman \$63.00, Julie Reis \$92.66, Juanita Talkington \$254.45, Jacey Hanson \$76.72, Richard Angus Ranch \$124.82, Cory Smith \$131.83, Mike Gerbig \$16.85.

Revenues for the month of June: Road & Bridge permits \$5,972.00; Highway Distribution \$13,964.13; Oil & Gas Production Tax \$147,208.72; Royalties \$32,449.13; Unorganized Oil & Gas Production Tax \$9,813.92; Interest \$10,079.72; State Aid Distribution \$35,608.08; RTC Donation \$100.00; Fireworks permits \$166.00; Cash Bar permits \$75.00; 24/7 program \$500.00; BLM Mineral Royalty \$114,313.78; BankHead Jones \$17,173,612.66, Federal PILT \$148,413.00; ND Atty General \$8,687.50.

Payroll including longevity in the following amounts was approved for June: General Fund \$250,662.59; Road and Bridge Fund \$134,600.39; Weed Fund \$48,791.15.

The meeting ended at 3:30pm.

Lester Iverson, Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING JULY 26, 2023.**

The meeting was called to order by Chairman Lester Iverson at 1:00 P.M. with Commissioners Dean Rodne and Steven Klym in attendance.

Others were present during portions of the meeting: State's Attorney Patrick Weir, Deputy Auditor Jonna Bertelsen, Maintenance Supervisor Travis Bertelsen, Clerk/ Recorder Juliana Hammerstrom, Tax Director Stacey Swanson, Ambulance Director Mitch Gilseth, Ambulance Director Kyle Michels, Sheriff Dean Wyckoff, Road Superintendent Pat Redmond, Fire Chief/Emergency Manager Kyle Shockley, John Ewoniuk.

The Pledge of Allegiance was recited. Commissioner Rodne moved to approve the special meeting agenda. Klym seconded. All voted aye.

States Attorney Weir stated that the attorney is still waiting for responses regarding the Little Missouri River Crossing right of way and advised the board not to enter executive session and to place the topic on the regular meeting agenda for the August 3, 2023 regular commission meeting. Attorney Tami Norgard stated that the offers have been made to the landowners and they are trying to receive responses through the Short's attorneys. The updated appraisal report will be obtained by the August board meeting.

The board then moved into the 2024 budget requests from the department heads. The Auditor/Treasurer, Department of Emergency Management, Tax & Zoning, Recorder/Clerk of Court, Emergency Medical Service, Sheriff, States Attorney and Road and Bridge budgets were discussed with each department head and will be included for discussion at the August 3 preliminary budget meeting.

Rodne moved to adjourn at 2:54pm. Klym seconded. All voted aye.

Lester Iverson, Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer