

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING SEPTEMBER 5, 2023.**

The meeting was called to order by Chairman Lester Iverson at 9:00 A.M. with Commissioners Dean Rodne and Steven Klym in attendance.

Others were present during portions of the meeting: Auditor Marcia Lamb, States Attorney Patrick Weir, Deputy Auditor Jonna Bertelsen, Tax/Zoning Director Stacey Swanson, Sheriff Dean Wyckoff, Fire Chief Kyle Shockley, Maintenance Supervisor Travis Bertelsen, Ambulance Director Kyle Michels, Road Superintendent Patrick Redmond, Weed Director Katie Dillman, Jim Fugle, Eric Urness, Julie Reis

The Pledge of Allegiance was recited. Rodne moved to approve the meeting minutes of the August 3 regular and August 30 Special, 2023 commission meetings. Klym seconded. All voted aye.

Klym moved to approve the agenda. Rodne seconded. All voted aye.

Maintenance Supervisor Travis Bertelsen presented his monthly report. The city asked that the county go 50/50 on the dumpster bill, the commission agreed to this. The air conditioning is being fixed in the Recorder's office. Bertelsen has contacted SVL to provide maintenance on the HVAC system in the future.

Weed Supervisor Katie Dillman presented her monthly report. The department is currently spraying a state-owned pit that is still under contract.

Fire Chief/DEM Kyle Shockley presented his monthly report. The Fairfield radio tower will be here the week of the 17th. The Glade School office needs some updates which the board agreed to. The emergency management conference is coming up this month in Medora.

Ambulance Director Kyle Michels gave his monthly report. They are up 23 calls since last year. EMT classes start in October.

Sheriff Dean Wyckoff presented his monthly report. They are up about 50 calls since last year. Hunting season has begun with few calls for concern. The radar trailer was deployed in Fryburg and they will look into more signage. The Sheriff's office has had some concerns with social services and being underserved by the state. May have a joint meeting with Golden Valley County who are also having issues.

Auditor Marcia Lamb presented her monthly report. EMS requested that all emergency services be added to the telephone systems policy. The department heads would like to look into a few other policy changes at the next department head meeting.

After review, Klym moved to approve a Cobra Oil & Gas Division Order which was transferred from Whiting. Rodne seconded. All voted aye. The board would like Auditor Lamb to get a quote for county mineral research.

States Attorney Weir presented his monthly report and discussed the progress regarding the Meridian Road Project.

Eric Urness with Northern Plains Engineering was present to give the board updates on current road projects. There has been some interest in the Upper Magpie bridge but no offers. The affidavit will be sent to the DOT.

Road Superintendent Pat Redmond gave his monthly report. Redmond received a quote off Sourcewell for a mini excavator 2023 50G John Deere \$75,842.00. A quote for a 2024 John Deere 872G for \$460,720.00. Klym moved to approve the 872G bid. Rodne seconded. All voted aye. Received a quote for 2025 Western Star 47X tractors, two units \$344,012.00. The board requested that he get a quote on trade in. Rodne moved to approve the purchase of the two tractors. Klym seconded. All voted aye.

Discussion ensued regarding a surplus property auction. Department heads will provide inventory lists to the Auditor for review at the next meeting.

Tax & Zoning Director Stacey Swanson was present to give her monthly report. 3 ARW applications were reviewed.

1. ARW 2023-21 US Forest Service 12-139-102
2. Pipeline Permit 4455 Petro-Hunt LLC 15, 16-144-98
3. Renew Pipeline Permit 4448 Petro-Hunt LLC 13-144-98

Rodne moved to approve the ARW's as presented. Klym seconded. All voted aye.

The forest service is putting in a new trailhead off of East River Road that will be moved towards the north end of the hill towards the base. Short term rentals are still in discussion at the zoning meetings. The Medora area

plan document is finished, but it is not implemented yet until the final public hearing. Would like to have a joint city and county meeting. Updates to the building permit waiver were presented.

Commissioner Klym discussed the Fryburg school and requested that the owner be contacted.

Commissioner Klym would like clarification on hiring policies and practices. Most of the positions are posted by department heads. Elected officials appoint their positions but usually go through the hiring process of posting the positions and interviewing. The board agreed that the direction to the department heads is that all vacant positions be advertised and published.

The following claims were approved for payment:

Blue Cross Blue Shield of ND	23278	\$	4,264.00
ND Public Employee Retirement Sy	23279	\$	784.20
701 Meats	23280	\$	110.46
All Around Tire & Oil	23281	\$	267.19
American Welding & Gas	23282	\$	12.75
Aramark	23283	\$	636.60
Armbrust Bryan & Wendy	23284	\$	732.00
Billings County Hist Society	23285	\$	128.21
Billings County Rural Fire Dist	23286	\$	2,266.92
Billings County School Dist	23287	\$	2,932.84
Blue Sky Dumpsters, LLC	23288	\$	100.00
Boss Office Products	23289	\$	1,530.66
Bound Tree Medical LLC	23290	\$	1,482.11
Braun Distributing Inc	23291	\$	149.75
Brosz Engineering Inc	23292	\$	106,052.50
Butler Machinery Co	23293	\$	2,798.05
Capital One	23294	\$	449.08
Cerberus Security	23295	\$	30.00
Cerkoney Cathy	23296	\$	95.85
Charbonneau Car Center	23297	\$	355.00
Code 4 Services Inc	23298	\$	957.60
Corneil Todd	23299	\$	50.00
Creative Energy	23300	\$	2,592.76
Deere Credit Inc	23301	\$	9,500.00
Dickinson Press	23302	\$	183.49
Dickinson Public Library	23303	\$	4,777.90
Dickinson Solid Waste Facility	23304	\$	5.00
Dickinson Tire Inc	23305	\$	95.10
Ecolab Pest Elim Div	23306	\$	441.33
Eide Bailly	23307	\$	20,000.00
Electro Watchman Inc	23308	\$	252.20
Energy Equity	23309	\$	7.20
ERE Trucking LLC	23310	\$	25,970.00
Farmers Union Oil Co - Beach	23311	\$	6,647.94
Fleck's Furniture & Appliances	23312	\$	191.99
Forsgren Associates Inc	23313	\$	5,302.43
Four Corners Café	23314	\$	500.00
George's Tire LTD	23315	\$	9,346.03
Gooseneck Implement	23316	\$	35.42
GS Publishing	23317	\$	761.31
Hidden Springs Java	23318	\$	193.85
Hlebechuk Construction LLC	23319	\$	92,875.57
HR Collaborative	23320	\$	50.00
J and J Operating LLC	23321	\$	1,490.06
James Oil Well Service Inc	23322	\$	1,421.52
Jeff's Towing	23323	\$	98.90
Jerome Distributing Inc	23324	\$	315.40
Kasian, Connie	23325	\$	89.30
Kessel, Anita F	23326	\$	102.40
Kevin's Auto & Truck Repair	23327	\$	722.04
KLJ Engineering LLC	23328	\$	2,486.88
Krebs Machine & Repair	23329	\$	222.20

Lexipol LLC	23330	\$	3,445.06
Linde Gas & Equipment Inc	23331	\$	180.39
Mac's Inc	23332	\$	75.46
Malley's Safety Supply Inc	23333	\$	2,136.71
Martin Construction	23334	\$	221,863.58
Medora Convenience	23335	\$	55.93
Medora, City of	23336	\$	671.89
Menards Dickinson	23337	\$	561.81
Metro-Billing Services	23338	\$	408.00
MGM Rural Sanitation LLC	23339	\$	355.44
Motorola Solutions	23340	\$	1,021.37
ND Association of Counties	23341	\$	147.33
ND Association of Counties	23342	\$	30.00
ND Attorney General's Office	23343	\$	240.00
ND Dept of Transportation	23344	\$	5.00
ND State Treasurer	23345	\$	809.61
NDPOA	23346	\$	200.00
NDPOA	23347	\$	570.00
Nelson International	23348	\$	259.81
Newby's Ace Hardware	23349	\$	181.01
Nitro-Green Professional Lawn & Tree Care	23350	\$	170.00
North Dakota One Call	23351	\$	14.30
Northern Plains Engineering LLC	23352	\$	54,097.50
Northwest Tire Inc	23353	\$	1,730.50
Nova Fire Protection	23354	\$	315.00
Nutrien Ag Solutions	23355	\$	19,952.50
Pickett Thomas	23356	\$	3,000.00
Pump Systems Inc	23357	\$	300.35
Putnam Karen	23358	\$	51.31
Pyramid Communications	23359	\$	262.20
Quadient Leasing USA Inc	23360	\$	375.00
Radisson Hotel - Bismarck	23361	\$	176.40
RDO Equipment Co	23362	\$	3,122.68
Red Rock Ford	23363	\$	508.86
RELX Inc	23364	\$	233.40
Rodne, Dean	23365	\$	59.17
Romanyshyn Trucking	23366	\$	22,960.00
Runnings Supply Inc	23367	\$	577.28
Sanford Inpt Pharmacy	23368	\$	2,524.00
Sign Solutions	23369	\$	6,393.01
Smith Porsborg Schweigert Armstrong	23370	\$	2,374.23
Southwest Multi-County Correct Ctr	23371	\$	3,725.00
Southwest Water Authority	23372	\$	2,133.42
Southwest Water Authority	23373	\$	7.82
Southwestern Dist Health Unit	23374	\$	1,869.67
St Alexius Medical Center	23375	\$	550.31
Stein's Inc	23376	\$	228.34
Syminow Rodney	23377	\$	69.65
Talley Inc	23378	\$	324.68
The UPS Store	23379	\$	44.72
Tuggers Inc	23380	\$	825.00
TW Enterprises Inc	23381	\$	1,779.52
Uniform Center	23382	\$	1,353.99
Verizon Wireless	23383	\$	3,321.89
Vogel Law Firm	23384	\$	7,409.50
West Dakota Oil Inc	23385	\$	86.10
Western Choice Cooperative	23386	\$	34,253.56
Western Dakota Energy Association	23387	\$	4,750.00
Westlie Crossroads Truck Ctr	23388	\$	1,871.35
WM Krotter	23389	\$	26,500.00
Billings County Clerk of Court	23390	\$	1,452.00
Billings County Clerk of Court	23391	\$	14,772.00

Billings County Clerk of Court	23392	\$	2,604.00
Billings County Clerk of Court	23393	\$	36,147.00
Armbrust Bryan & Wendy	23394	\$	366.00
Armbrust David & Dorothy	23395	\$	366.00
JPMorgan Chase Bank NA	23396	\$	2,431.43
CenturyLink	23397	\$	858.22
Information Technology Dept	23398	\$	1,438.70
Medora, City of	23399	\$	733.37
Reservation Telephone	23400	\$	40.00
Roughrider Electric Coop Inc	23401	\$	3,522.17
RTC Networks	23402	\$	1,152.56
Verizon Wireless	23403	\$	55.52
Visa	23404	\$	285.60
Visa	23405	\$	364.89
Wex Health Inc	23406	\$	56.00
Charles Schwab	23407	\$	1,395.15
ND Public Employee Retirement Sy	23408	\$	9,927.00
ND Public Employee Retirement Sy	23409	\$	47,017.35
NDFOP State Lodge Treasurer	23410	\$	54.00
North Dakota Public Health Ins Trust	23411	\$	82,981.69
State Dispersement Unit	23412	\$	1,077.00
Wex Health Inc	23413	\$	1,906.27
Streitz Kristian	23414	\$	1,194.44
Blue Cross Blue Shield of ND	23415	\$	4,264.00

The board approved the revenue vouchers for the month of August: Recorder \$5,753.80; Zoning \$7,012.48; Court \$80.00; EMS \$6,420.53; Sheriff \$350.00.

Revenues for materials and/or services rendered in August: Weed spraying: Connie Hartman \$554.39, Devon Kessel \$359.03, May Farms \$413.57, TRMF \$4,421.97, Jenna Redmond \$63.00, Cody Cerkoney \$36.23, Bennett Creek Ranch \$252.00, Medora Grazing Assn \$6,185.80, Deann Baertsch \$63.00, Terry Tachenko \$2,126.33, Jacey Hanson \$59.78, NDSU \$543.75, Robert Klym \$93.25, St Demetrius Church \$101.89, Sully Creek Home Owners Assn \$636.55, Sandra Baertsch \$199.81, Ron Buckman \$377.92, Rusty Tessier \$55.21, Arvid Hecker \$825.59, Donald Schmeling \$102.62, Medora Grazing \$979.76, Wendy Polensky \$64.26, Edwin Cerkoney \$254.65, Bravera \$1,335.93.

Revenues for the month of August: Road & Bridge permits \$32,535.96; Highway Distribution \$10,823.15; Oil & Gas Production Tax \$118,381.05; Royalties \$23,984.91; Unorganized Oil & Gas Production Tax \$7,892.07; Interest \$1,315.85; State Aid Distribution \$39,590.53; Cash Bar permits \$25.00; Opioid Settlement \$123.37; NDRIN \$10,519.00; LATCF Federal \$286,500.00, Dept of Health \$10,820.00

Payroll including longevity in the following amounts was approved for August: General Fund \$224,556.38; Road and Bridge Fund \$121,344.23; Weed Fund \$46,329.64.

Rodne moved to adjourn 10:54. Klym seconded. All voted aye

Lester Iverson, Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer